

Minutes

Regular Meeting of the Board of Education Unified School District No. 473, Chapman, KS

May 20, 2024

Brenda Edleston, School Board President, called the Regular meeting of the Board of Education to order at 7:00 pm at the Education Center located at 822 N. Marshall, Chapman, KS.

Other Board Members Present: Mike Rutz, Dana Obermeyer, Betsy Edwards, Jessica Murphy, Kelly Kuntz and Jennifer Elliott

Also Present: Kevin Suther – Superintendent, Michele Sutter - Board Clerk Afton Diehl, Kate Thornton, Ashley Stearns, Mary Wright, Kara Wilkins, Timothy Coles, Elizabeth Brooks and Stacy Smiley

Jennifer Elliott made the motion to adopt the agenda as presented. Dana Obermeyer seconded the motion; motion carried 7-0.

Brenda Edleston made a motion to remove under Consent Agenda, Item 3.01 the approval of the Regular April 8, 2024 minutes, and move them to immediately after the Consent Agenda items. Betsy Edwards seconded the motion; motion carried 7-0.

- 3.01 Approve the Minutes from the Regular April 8, 2024 BOE Meeting & also the Special Zoom Meeting on May 6,2024 for Personnel
- 3.02 Financial Reports: Treasurer, Food Service, Petty Cash
- 3.03 Payment of Bills
- 3.04 Public Participation

Jessica Murphy made the motion to approve the Consent Agenda, *as amended*. Jennifer Elliott seconded the motion; motion carried 7-0.

At the April 8th Board of Education meeting, the Board had a discussion about the Non-Resident policy and adding a verification process for residency at enrollment. They are wanting families to provide proof of address. The Board of Education would like to add a statement to the April 8th minutes that the consensus of the Board is to add an address verification process at enrollment.

Brenda Edleston made a motion to approve the April 8th minutes "as amended". Jennifer Elliott seconded the motion; motion carried 7-0.

School Updates

Stacy Smiley along with Tim Coles, Kara Wilkins and Elizabeth Brooks gave a Math Envision curriculum K-8 update to the Board.

- K-5th Grades utilized an early implementation group which included a teacher at each grade level. This group will now be able to help all the other elementary teachers know how to navigate the curriculum lessons, technology and pacing for the upcoming year.
- 6th-8th Grade utilized the curriculum for a full year at each level.

All the elementary staff were just recently trained during the April 8th In-Service. The full implementation will take place in the upcoming Fall of 2024.

The curriculum is a 6 year adoption before the need for renewal.

The teachers gave some strengths & next steps for the Envision Curriculum:

STRENGTHS

- Collaboration and conversations amongst students
- Structure of the lessons
- Problem solving strategies
- Rigor of the curriculum
- Teaching addition/subtraction and multiplication/division together instead of isolation

Brenda Edleston asked about the "Collaboration and Conversations amongst students" piece. Stacy told her there is a "Convince Me" segment and a "Solve and Share". Students brainstorm ideas and discuss actual math behind what they are doing.

NEXT STEPS

- Trusting the progression of skills throughout the year
- Scope, sequence & pacing

Kara Wilkins talked about having to trust the progression of skills throughout the year. There are many ways to solving problems in math and letting students explore those options is important. There is now a dedicated 60 minute math block for all elementary classroom schedules plus an extra period of time up to 30 minutes for Math MTSS.

For Chapman Middle School, they jumped in immediately to "Scope, Sequence & Pacing". The Middle School implemented Math Hub which is similar to the High School. This takes place during advisory with individual students and in smaller groups so they can talk through their problems to better understand. Students work at the white boards to show their work and get immediate feedback. This period of time is for focusing on missing skills or misconceptions in math. Overall, it has been well received by the students.

Mike Rutz asked about:

- How do you identify Special Ed students and what their needs are?
- Once you've identified them, how do you catch them up?

Stacy Smiley explained SPED students may also come to the math hub. She also talked about the fact that ENVISION has a "Success Maker" which is more of a diagnostic assessment that shows where the missing standards are.

Superintendent Suther explained that in the last few years, they've added MTSS to 5 days a week which includes Special Education and Regular Education students. He said there are a lot more opportunities to identify the kids that need help. There can be multiple opportunities in one day for math help from being in the regular classroom, Math Hub Tutoring, MTSS, and special education services in or out of the classroom.

*** MATH Goals for 2024-25 ***

- Tier 1 Instruction: Focus on Instructional Practices with the help of the early adopter teachers for implementation support
- Fact fluency routines & progress monitoring (Some of the highlights for fluency increases were 2nd grade 60% to 69% and 3rd grade 79% to 90%)
- Standards alignment with a new grade card in 2024-25 while monitoring the proper pacing

Old Business

There was no old business

New Business

Donations

Betsy Edwards made the motion to approve the \$420.00 donation for Chapman Middle School from the Community Foundation of Dickinson County directed towards instrument rental and repairs. Jessica Murphy seconded the motion; motion carried 7-0.

KESA Update

Superintendent Suther explained that USD 473 finished up a 5 year cycle last year to become fulling accredited by the State Board of Education.

Now they have KESA 2.0 which is geared for a yearly review. This year was considered the zero year. KSDE had a Regional Representative that came in the spring to check in with our district on progress. The regional representative who is a past superintendent, Mindy Bruce, met with the District Level Team to learn about the USD 473 processes involving areas like academics, professional development, and social emotional goals.

Superintendent Suther shared what he shared with our entire staff via e-mail directly from the regional representative:

Wow-what a visit! I do not even know where to begin. The intentional processes, PD and goal setting is exemplary in Chapman. Their tiering in all 3 areas-ELA, Math and Social emotional is on target. The structures in place for tiering at all levels is impressive. I took so many notes-but the bottom line is that the instructional intentional practices they have in place along with the high school opportunities they have available for their students is not only impressive but a Model for other districts to follow. Their data is great, but they are continuing to strive to improve. Their weekly PLC's, 27 hours of dual credit, work-based learning opportunities, 6 school ran businesses, school-wide MTSS practices, intentional BLT meetings, Fluency partners and the standards drive instruction at the middle and high school are just a few of the many amazing things they are doing. They truly have an amazing school improvement process in the Chapman School District to Model and they do amazing things. What a great visit!

Mr. Suther shared that not only does our district take part in a regional check-in, but we also attend at

Smoky Hill Learning Center 3 or 4 times a year to share with a fellow panel of schools who are similar in size. The 2024-25 schools working together next year will be Chapman, Abilene, McPherson, Concordia and Riley County.

There are 4 components that KSDE wants each school district to concentrate on:

1. Structured Literacy (Examples: Open Court, MTSS process, etc.)
2. Standards Alignment (Examples: Pacing guides, standards based grade card, etc.)
3. Balance Assessment (Examples: Fastbridge, state assessments, formatives)
4. Quality of Instruction (Examples: Professional Development and guidance with Greenbush and TASN)

Stacy Smiley has developed a form that each of our buildings will utilize for specifically working on needs using an inquiry cycle process every 6 weeks which keeps the focus on implementation and results over a shorter period of time instead of just waiting three times a year for data results.

Budget District and Building Needs Assessments Review

Before approving the 2024-25 budget in August, the board looked at the annual review of the District and each individual building needs assessment to determine how to best distribute funds for the success of the school district. Needs assessments will be available on the District website and in the administrative office.

The building needs assessment has helped to determine staffing, new curriculum needs and facility updates. This has helped to restructure the outlying elementary schools for more at risk support, new Pre-K classroom at Blue Ridge, and maintaining an administrator/teacher position at each building. The assessment has also helped to determine the upgrades needed to the HVAC system with the controls being the current focus, replacing older roofs like Blue Ridge and Enterprise and upgrading our technology with sound & projectors.

Budget State Assessment Review

The annual review took place of the state assessment results along with addressing barriers to overcome, budget actions, and the amount of time to achieve. The documentation will be available on the District website and in the administrative office.

Updated Non-Resident Policy (JBCC)

Superintendent Suther presented our current JBCC policy with the updated changes made in RED. The components match up to the SB387 budget bill which was just signed by the governor. Mr. Suther mentioned how the changes by the legislators in the new bill will be beneficial with allowing current Non-Resident students to remain at USD 473 as long as they are in good standing without being part of the lottery system and any new Non-Resident students applying must meet the in good standing guidelines before being accepted.

Mr. Suther stated that Greenbush helped to formulate the needed changes in our updated JBCC policy. To be able to implement the changes, the board of education will need to approve the changes before moving forward. Another additional change involved the application date being moved to January 1 thru June 15th vs. only the month of June. We have already added language that is specific to USD 473 for the in good standing portion.

***** Betsy Edwards made the motion to approve the updated JBCC Policy as presented. Dana Obermeyer seconded the motion; motion carried 7-0. *****

EXECUTIVE SESSION

Betsy made the motion for the Board to go into Executive Session for 15 minutes at 8:25, after a 5 minute break at 8:20, in order to discuss Negotiations pursuant to the exception for employer-employee negotiations under KOMA and the open meeting will resume in the board room at 8:40 pm. Superintendent Suther is invited in. Jennifer Elliott seconded the motion; motion carried 7-0.

The Board returned to open session at 8:40 pm.

NEGOTIATIONS PACKAGE FOR 2024-25

Jessica Murphy made the motion to approve the 2024-25 Negotiations Package that was presented to the Board. Kelly Kuntz seconded the motion; motion carried 7-0.

PERSONNEL

There were no personnel items.

Betsy Edwards made the motion to adjourn. Jennifer Elliott seconded the motion; motion carried 7-0.

Meeting adjourned: 8:42 pm

Brenda Edleston, School Board President