

# Minutes

## **Regular Meeting of the Board of Education Unified School District No. 473, Chapman, KS**

**September 11, 2023**

**Brenda Edleston, School Board President, called the Regular meeting of the Board of Education to order at 7:00 pm at the Education Center located at 822 N. Marshall, Chapman, KS.**

**Other Members Present: Vice-President Betsy Edwards, Brian Rock, Jerry Wright, Mike Rutz & Kelly Kuntz (Todd Frieze was absent)**

**Also Present: Kevin Suther - Superintendent, Michele Sutter - Board Clerk Jennnifer Tiller, Kyle Cook, Afton Diehl, Rebecca Dudley, Annie Opat, Mary Wright, Kate Thornton, Valerie Rock, Tiffany Valenzuela, Ashley Stearns, Dale Shelar, Stacy Smiley and Hannah Christofer (guests introduced themselves)**

\*\*\*\*\*

**Kelly Kuntz made the motion to adopt the agenda as presented. Jerry Wright seconded the motion; motion carried 6-0.**

**Brian Rock made the motion to approve the consent agenda. Mike Rutz seconded the motion; motion carried 6-0.**

- 3.01 Approve the Minutes from the Regular August 14th BOE Meeting & the RNR and Budget Hearing Minutes from 8-21-23
- 3.02 Financial Reports: Treasurer, Food Service, Petty Cash
- 3.03 Payment of Bills
- 3.04 Public Participation

### **CHAPMAN ELEMENTARY PRESENTS TO THE BOARD:**

**Ashley Stearns presented on Grandparent's Day at Chapman Elementary. They celebrated last Friday the 8th with Kona Ice for all students, a PTO sponsored craft in the gym and Opa! provided fruit cups in the lunch room where everyone could sit down, cool off and visit. She said it was a huge success and 164 students had a grandparent or grandparents in attendance.**

**Valerie Rock who is the title reading teacher at Chapman Elementary talked about their reading theme "Under the Sea" and linked it to the idea of how to get students to read outside the classroom. The goal is to have the whole school turn in a total of 20,000 minutes which breaks down to about 60 minutes per student which was inspired by the novel, "20,000 Leagues Under the Sea". She created a Google form for parents to use in order to track their child's minutes which automatically tracks the data into a chart and graph. It includes the student name(s), their grade**

level and the amount of time they either read or were read too. She also made a QR code for teachers to put on their newsletters. They must reach the goal of 20,000 minutes by October 20th. As of yesterday morning, 1st grade was in the lead and the total minutes read was 8,510. An award will be given to the highest minutes by a whole class and hopefully an award for the whole school accomplishment the goal.

**NEW TEACHERS IN THE DISTRICT:**

The new teachers in attendance introduced themselves to the Board explaining what they teach, some background information, and how the year is going so far.

Annie Opat - 7th Grade Language Arts Teacher

Hannah Christopher - 6th Grade Language Arts Teacher

Tiffany Valenzuela - Special Education Teacher at Blue Ridge & Rural Center

Rebecca Dudley - 2nd Grade Teacher at Enterprise

Michelle Roberts - 1st Grade Teacher at Chapman Elementary (via e-mail)

**OUT-OF-DISTRICT REQUESTS:**

Kelly Kuntz made the motion to approve the list (#4) of Out-of-District requests that were presented to the Board. Mike Rutz seconded the motion; motion carried 6-0.

**OUT-OF-DISTRICT ENROLLMENT POLICY:**

We have a current policy in our KASB Board Policies - JBCC Enrollment of Nonresident Students.

This spring the legislatures passed a bill for requirements to be added or changed in the policy. All schools in the state of Kansas are to adopt a policy to incorporate those changes before January 1, 2024. When it comes to determining building capacity and teacher ratios, the deadline is by May 1st, 2024. The open availability for out of district students must then be published to the USD 473 website. From June 1st to June 30th, out of district applications will be accepted for non-resident students. Finally, if more students apply for openings than there are available slots, a random drawing must take place and notification to parents by July 15th.

A public hearing must take place before adopting the JBCC policy. The notification must be published in our newspaper (Dickinson County News-Times) 2 weeks in a row before having the hearing. Superintendent Suther is suggesting that the hearing and adopting the new policy take place at the November 13th Board meeting.

Discussion occurred about deadlines, priorities allowed before the need of the random drawing, and what USD 473 considers as in good standing for once a non-resident is accepted into the district. Other discussion occurred about checking on wording involving the definition of an out of district student and how to explain clearly on expectations for areas involving attendance and discipline.

**Superintendent Suther is hoping to get more clarification in the coming weeks as follow up.**

**ON-LINE FINANCIAL PAYMENT SYSTEM:**

**Superintendent Suther shared with the Board information on a new payment system the district would like to incorporate this year. This system works with PowerSchool and Skyward both, which are our student and financial on-line data bases. We have never had a fully functioning on-line payment system and with people rarely carrying checks or cash, the time is now. The system being proposed for use is eFunds. Many districts are currently using eFunds, including districts in our league. Advantages were explained on how it can make the payment by parents easier and help secretaries with the financial documentation. The plan would be to start with lunch and school fees while exploring in the future other possible uses. The recommendation would be to start at the beginning of a month on November 1st. Parents would have to pay a fee for using the online system which varies depending on if someone pays by ACH, credit card or debit card. Board members will be given the chance to look over the contract for eFunds, and an agenda item will be added for the October 9th board meeting for a vote.**

**SITE COUNCILS:**

**Superintendent Suther comprised a list of all building's site council members and their meeting times and locations. Board Policy requires to approve the meetings annually and then there will be a follow up summary in the spring by Principals and Site Council members. Jerry Wright made a motion to approve the site council meetings. Betsy Edwards seconded the motion; motion carried 6-0.**

**WORK SESSION #1 - Facilities and Safety & OOD Enrollment Policy:**

**Superintendent Suther checked the school calendar and October 30th looked clear so he proposed the following for the first Special Board Meeting of the 2023-24 school year:**

**5:30 pm - Supper**

**6:00 - 8:00 pm - Work Session**

**Brian Rock made a motion to set the Special Board Meeting for October 30th at the above mentioned times. Mike Rutz seconded the motion; motion carried 6-0.**

**DONATIONS:**

**A private donation of \$500.00 from a patron was give to Enterprise Elementary to be used for any needs of the school and students. Jerry Wright made the motion to accept this donation and Brian Rock seconded the motion. Motion carried 6-0.**

**PERSONNEL:**

**Brian Rock made the motion to accept the resignation of Tim Gottschalk as the High School Asst. baseball coach. Kelly Kuntz seconded the motion; motion**

**carried 6-0.**

**ADJOURNMENT:**

**Betsy Edwards made the motion to adjourn. Kelly Kuntz seconded the motion; motion carried 6-0.**

**Meeting Adjourned - 8:11 pm**

---

**Brenda Edleston; School Board President**

---

**Michele L. Sutter; Board Clerk**