

# Minutes

## **Regular Meeting of the Board of Education Unified School District No. 473, Chapman, KS**

**June 12, 2023**

**Brenda Edleston, School Board President, called the Regular meeting of the Board of Education to order at 7:00 pm at the Education Center located at 822 N. Marshall, Chapman, KS.**

**Board Members Present: President Brenda Edleston, Vice-President Brian Rock, Betsy Edwards, Kelly Kuntz and Todd Frieze (Jerry Wright and Mike Rutz were absent)**

**Also Present: Kevin Suther - Superintendent, Michele Sutter - Board Clerk Cheri Simpson, Clint Merritt, Mary Wright, Sheldon Jones, Gage Picking, Ian Suther, Aiden Whitley, Steve Simpson, Judd Liebau and Jamie Bonnema (guests introduced themselves)**

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**Kelly Kuntz made the motion to adopt the agenda as presented. Brian Rock seconded the motion; motion carried 5-0.**

**Brian Rock made the motion to approve the consent agenda. Betsy Edwards seconded the motion; motion carried 5-0.**

- 3.01 Approve the Minutes from the Regular May 8th, 2023 BOE Meeting*
- 3.02 Financial Reports: Treasurer, Food Service, Petty Cash*
- 3.03 Payment of Bills*
- 3.04 Public Participation*

### **OUT-OF-DISTRICT REQUESTS:**

**Brian Rock made the motion to approve the list of out-of-district requests that were presented to the Board. Todd Frieze seconded the motion; motion carried 5-0.**

### **IN-DISTRICT TRANSFERS:**

**Kelly Kuntz made the motion to approve the list of in-district transfer requests that were presented to the Board. Todd Frieze seconded the motion; motion carried 5-0. Superintendent Suther reminded the Board this meant no USD 473 transportation is provided to or from school for these students. Also, this year we are drafting a letter for the Pre-School students that the parents/guardians will have to sign stating they understand they will need to attend their correct Attendance Center once they begin Kindergarten.**

## **SCHOOL PRESENTATIONS:**

### **Spring Sports Update:**

**Clint Merritt, Athletic Director, gave a brief re-cap of the spring season for sports on behalf of the coaches that couldn't be at the meeting.**

### **Golf - Coach Brett Koster:**

**There were (3) returning players this year. Of those, Danny Jackson medaled in every tournament he played in. He also went to state, medaling 10th in Hesston. Golf now has a 2 day state tournament and he just missed getting to go that second day.**

### **Tennis - Coach Adam Wooldridge:**

**Boys' Tennis is growing as they were able to fill a full varsity team this year. Ian Wooldridge had a pretty successful year and was the runner-up at the NCKL meet, losing in a tie-breaker. He then placed 3rd at Regionals and went to state where he finished in 8th place. He is a junior along with many of the other Varsity players so we there are a lot of returners for next year.**

### **Softball - Kyle Cook:**

**They also had a very successful year, even with the main pitcher getting hurt early on. They had (8) wins and were able to win their 1st game at Regionals vs. Clay Center which took the place in Mulvane. They ended up losing the championship game to go to state but knocking out a League school is always a good thing.**

### **Baseball - Judd Liebau:**

**He said they had a pretty good season, especially being very young. They were 10-9 and he thought it was the 1st winning season since the program was established. There was only one Senior this year, Chris Falls, who was a great leader and will be missed. He earned All-League Honorable Mention as an in-fielder. Coach Liebau was in attendance.**

### **Track - Steve Simpson:**

**Coach walked to the podium and said, "What a great season we had this year". He said they started off with 91 or 92 athletes and ended with 87. "Great big numbers" he said. He praised his assistant coaches for all the time and hard work they put in. He said they saw a lot of success in both the girls and the boys this year. The girls were NCKL champions and the boys were 4th. The girls also finished 4th at state as well.**

**We qualified 24 events for State. Chapman was in every event at State this year except for pole vault, but we are working on it. Coach said they are a great group of kids. He thanked the Board for their support. He is excited to keep developing the team and they should be highly competitive next year as well.**

## **THERE WAS NO OLD BUSINESS.**

### **NEW BUSINESS:**

Sheldon Jones from Copeland Insurance Agency presented the Board with the 2023-24 insurance renewal package. He explained the Property coverage went up significantly. He said some of our buildings were under-insured so EMC had to raise them. He shared if we had to rebuild again, we do have ample coverage with our umbrella policy.

For next year, Superintendent Suther agrees we should re-evaluate the policy as we can't take a big jump every year. He wants us to be pro-active about this. He asked Sheldon to have the renewal information to us by May next year. Betsy Edwards and Brenda Edleston also asked Kevin to look into having an outside source review what we have currently have and to make sure we have ample coverage on all our facilities.

Brian Rock made the motion to approve the insurance renewal for 23-24 as presented. Kelly Kuntz seconded the motion; motion carried 5-0.

### **KASB POLICY UPDATES:**

They send out updates twice a year for our review and adoption. Superintendent Suther recommended we adopt all of them except for the JBCC "Enrollment of Nonresident Students". Next year Out-of-District students will be accepted into districts through a lottery system. The change was necessitated by the passage of S Sub for HB 2567 and H Sub for SB 113. He said we will continue to speak about this Policy JBCC at future Board meetings before adopting it which it must be in place by January 1, 2024.

Todd Frieze made the motion to approve the policy updates presented by KASB, except for JBCC "Enrollment of Nonresident Students". Kelly Kuntz seconded the motion; motion carried 4-1. Betsy Edwards voted no feeling it was premature to adopt a policy that is unclear how KSHSAA will implement the legislation. Her concern was Policy JH "Student Activities".

Brian Rock made the motion to set the year end Board meeting on Tuesday, June 27th at 7:30 am. Kelly Kuntz seconded the motion; motion carried 5-0.

### **2023-24 HANDBOOK APPROVALS:**

Superintendent Suther went over some changes that were made in the District handbooks. There were duplications that he omitted as well as incorrect information regarding payroll items and purchasing procedures with the implementation of Skyward. He also changed the lunch meal reimbursement rate from \$9 to \$11, which mainly affects the bus drivers. He streamlined the fees to use our facilities as well for groups that are not school related to \$30/hour then \$15 for each additional hour.

**Brian Rock made the motion to approve the handbooks. Betsy Edwards seconded the motion; motion carried 5-0.**

**BREAKFAST & LUNCH PRICES & ENROLLMENT FEES:**

**This is year 1 of a 5 year contract with Opaa! and Superintendent Suther went over the price increases. He recommended all meals will go up by 20 cents. The KSDE food adjustment calculator indicates the increase should be 51 cents but this is too much of an increase in one year so taking smaller steps each year to get closer to this amount will help families. The enrollment fees will remain the same. Kelly Kuntz made the motion to approve the meal prices and the enrollment fees for 2023-24. Betsy Edwards seconded the motion; motion carried 5-0.**

**23-24 fees:**

Elementary:

Breakfast \$2.30  
Lunch. \$3.15

Middle School:

Breakfast \$2.40  
Lunch \$3.25

High School:

Breakfast \$2.50  
Lunch \$3.35

Adult:

Breakfast \$2.80  
Lunch \$4.85

**Enrollment fees are remaining the same.**

Elementary - \$75

CMS & CHS - \$100 plus \$25 Sports Fee

**SUPERINTENDENT EVALUATION TIMELINE:**

**The Board discussed if they wanted to do Mr. Suther's evaluation the same way they did last year, which was to divide the 4 benchmarks of the evaluation into 2 parts each and they split those in the spring and in the fall. Brenda Edleston was asking the Board about the new tool they began using last year and if they want to continue splitting the evaluation up into 2 parts, or do a single evaluation with all 4. She thought it would be best for all four to be completed by December to meet the evaluation timeline requirements. Kelly Kuntz said he likes splitting it up the 2/2 way; however, with NEW Board members coming on in January, maybe we should do all 4 this fall before the current Board members go off in order to not throw that on new members with no history with the Superintendent. Brenda agreed that all 4 would need to be completed by December due to Board Policy. Kevin said he would get the evaluation tool to the board in October so they can discuss it in November and then follow up with the superintendent in December.**

**BOARD MEMBER OFFICER ELECTIONS:**

**In July, we elect the President and Vice-President during the board meeting at the very beginning. Brenda Edleston is asking the Board to consider their interest in holding one of these offices. Todd Frieze mentioned with (3) of the current Board not running for re-election, this would only affect a few of the current Board members.**

### **PERSONNEL:**

**Betsy Edwards made the motion to approve all personnel items given to the Board. Brian Rock seconded the motion; motion carried 5-0.**

### **Resignations:**

Brandon Morse - Assistant Middle School Football Coach

### **Transfers:**

None

### **New Hires:**

Amanda Zook - School Nurse

John Gibson - Assistant Middle School Football Coach

Sawyer Havenstein - Assistant Middle School Track Coach

### **EXECUTIVE SESSION - NEGOTIATIONS:**

**Kelly Kuntz made the motion for the Board to go into Executive Session for (15) minutes in order to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA, and the open meeting will resume in the Board Room at 8:49 pm. Betsy Edwards seconded the motion; motion carried 5-0. Superintendent Suther was invited into the session.**

*(The Board returned to open session at 8:49 pm)*

**Brian Rock made the motion to approve the 23-24 Negotiations Package that was presented to the Board. Kelly Kuntz seconded the motion; motion carried 5-0.**

### **NEW CMS PROGRAMS:**

**Superintendent Suther explained that there is interest in adding the following programs that are already on the Supplemental Salary Schedule to Chapman Middle School. They are:**

- 1. Scholar's Bowl @ 5.5% - Every school in our league currently has this.**
- 2. National Honor Society Sponsor @ 2%**

**Betsy Edwards made the motion to approve these 2 programs at CMS. Kelly Kuntz seconded the motion; motion carried 5-0.**

**ADJOURNMENT:**

**Brian Rock made the motion to adjourn. Betsy Edwards seconded the motion; motion carried 5-0.**

**Meeting adjourned - 8:53 pm**

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**Brenda Edleston; School Board President**

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**Michele L. Sutter; Board Clerk**