

**Minutes
(pending BOE Approval)**

**Special Meeting (Board Retreat & Work Session) of the Board of Education
Unified School District No. 473, Chapman, KS**

June 1, 2022

Brenda Edleston, Board President, called the Special Board of Education meeting to order at 8:10 am at the Education Center, located at 822 N. Marshall St., Chapman, KS and made the motion to adopt the Agenda. Todd Frieze seconded the motion; motion carried 6-0. (Brian Rock was absent)

Also present: Kevin Suther, Superintendent, Michele Sutter, Board Clerk, Kate Thornton, Clint Merritt, Mary Wright, Afton Diehl, Rita Hinck, Stacy Smiley, Randy Heller, Kyle Cook and Rick Hall

Superintendent Suther welcomed everyone and thanked them for coming and gave an overview of what will take place in the Board Retreat/Work Session.

The room did several different exercises that served both as an ice breaker, and also allowed people to get to know each other on another level.

Randy Heller presented first and told about the current problems in our fleet, how long a bus may remain in the fleet legally, what our previous purchasing rotation consisted of, how many drivers we need to hire this summer to replace those that are retiring, the requirements of being a driver, the start times of the routes, etc. He also shared that out of our 1,079 enrollment, more than 700 kids are bused.

Kyle Cook was next and shared with the Board about the upcoming ESSER III purchases and also what was already purchased with ESSER funds. He shared his 7 year outlook to spread out the amount needed each year so all the devices are not wearing out at the same time. He talked about how he and Mr. Suther are currently working on replacing our cameras on the buildings and getting new ones, including at the bus barn which have much better features for searching and notifications. He explained how Adobe is difficult to keep up to date without the latest version of I-Macs which are on the list for replacement starting next year. Kyle is responsible for over 2,000 devices in our District. He thanked the Board for doing all they can for him and because of that and our COVID money, technology is currently in a good place.

Stacy Smiley updated the Board with all the curriculum changes that are currently taking place in our District with the Literacy Program and shared that Math will be up next. We are entering year #3 of this work with TASN. She promised teachers would soon be bringing the data they are using to the Board for an update which includes FastBridge and State Assessments. Curriculum time lines have been created. Thanks to the ESSER funds, our Literacy program curriculum, including Pre-K, was able to be overhauled.

(Break at 9:30 am for 10 minutes)

Rick Hall spoke of the upcoming summer tasks. He said the Chapman Elementary parking/driveway would be resealed as it has never been done and it should be every 7 or 8 years. The gym roof at Blue Ridge will be getting re-roofed as it was damaged last fall. He said the roof at Enterprise would be the next to get done. The District Gym has a small section of the floor that will need to be cut out and replaced while also taking the opportunity to sand down the floor while repainting the lines. This may not occur until later spring because of getting on the work schedule with a company plus supplies.

(Todd Frieze had to leave the meeting at 10:10 am)

The administrators did an activity with the board of education to show the results of a survey that was sent out to judge both the families and staff feedback on understanding of the following topics: Reading, Math, Behavior Social Emotional, Empowering Culture & Leadership, and Family Engagement.

Kevin Suther explained one final activity for the room to participate in. They were to list their top (3) focus areas and why. Kevin will share results at a future Board meeting. He thanked the group for spending their morning here and told them how much he appreciates their teamwork to make USD 473 the best district they can be.

Jerry Wright made the motion to adjourn. Mike Rutz seconded the motion; motion carried 5-0.

Meeting adjourned at 11:15 am

Brenda Edleston, Board President

Michele Sutter, Board Clerk