

PTO Regular Meeting Minutes

Date/Time/Location: Monday, March 21 @ 3:30pm via Zoom

Number Present: 11 (7 faculty, 4 parent)

Officers:

President — Sara Merritt, USD 473 psychologist & parent

Vice President — Lindsey Snider, parent

Treasurer — Ashley Stearns, CES 3rd grade teacher & parent

Secretary — Lori Strauss, parent

Secretary report:

Minutes of February 14th meeting were read via screen share.

Motion to approve January minutes was made by Nicole Poff. 2nd by Katie Wieters.

Motion carried.

Treasurer's report:

Balance \$7,635.67 as of meeting time.

Expenses paid out: \$511 for Food / Drinks / Baked Potato ...

\$25 for 2K's academic party

\$1,500 to Great Plains Theatre for K-5 to Ugly Duckling

\$140 to Irish Ink for flyers and Basket info.

Motion to approve treasurer's report. Motion carried.

Balance concerns: Still money budgeted for teacher allotments; class academic parties; and class field trips. Not leaving much more than \$3,000 if all budgeted items are paid out.

> Is it a "use it or lose it" - Discussion. Some for. Some against. Tracking issues.

> need to have July 1 –June 30 Budget

> Treasurer will touch base with teachers with their running allotment balance.

> Reciepts need turned in for timely reimbursement / bookkeeping

Principal Hinck stated the school's budget is down. They have to wait for new Budget to start for 2022-2023 school year.

>Audit of the Books needs to happen.

> more discussion at April meeting

Fundraiser Discussion: Fun Run

Food Truck committee update: 5 said yes.

BBO; Little B's Sno; KS Coffee with Concessions; Aid Station/NHS; Jamaican

NHS help serve pizza.

Times: 3pm for food set up; 3:30pm Run; 5:30 end Auction. 6pm Announce Auction.

>Asked if % of food goes to PTO. They weren't asked. Too hard to just get them confirmed.

May ask them after.

> Business solicitation for covering costs. (Bounce House, Basket containers)

> Lori Strauss volunteered to contact some previous donors.

Grants:

> Mrs. Cable for 5th grade Shamrock Nail Art. 51 students. Boards and Nails for \$104.76
MOTION made to purchase supplies for 5th grade for project. 1st by Mindy Krinhop. 2nd by Katie Wieters. Motion passed.

Correspondence:

> Thank you from Valerie Rock for the sub sandwiches at conferences.
> Thank you from NHS for service hours babysitting at conferences

State Assessment Treats: update

Sara has requested types. Ashley will order on Amazon.

Bi-Laws committee:

> Members: Nicole Poff, Dorrie Atkinson, Lindsey Snider, Sara Merritt, Rita Hinck
> Bring to PTO in April

Officer Election:

Asked those wanting to run for a 2022-2023 PTO office to email Sara Merritt.

Budget:

Requesting a list of all previous expenses to set a budget.
(ex: allotments, field trips, appreciation days, academic parties, Conf. meals)
Goal to have funds roll over to next year

Principal's Report:

> Thank you to PTO for K-3 to go to Ugly Duckling.
> Received Thank you from Mitchell at Great Plains Theatre.
Working on 4th & 5th since weather kept them from going to play.
Color page winner from Mrs. Paige's class.

Teacher Comments: none

Parent Comments: none

4:17pm

All faculty was asked to leave zoom meeting for discussion of National Education Week in May.

Those remaining in the meeting were: Sara Merritt, Rita Hinck, Nicole Poff, Dorrie Atkinson, Lindsey Snider and Lori Strauss

Adjournment at 4:28pm