

PTO Regular Meeting Minutes

Date/Time/Location: Monday, January 24 @ 3:30pm via Zoom

Number Present: 12 (7 faculty, 5 parent)

Officers:

President — Sara Merritt, USD 473 psychologist & parent

Vice President — Lindsey Snider, parent

Treasurer — Ashley Stearns, CES 3rd grade teacher & parent

Secretary — Lori Strauss, parent

Secretary report:

Minutes of October 11th meeting were read via screen share.

Motion to approve October minutes was made by Lindsey Snider. 2nd by Lacey Fielder.

Motion carried.

Treasurer's report:

1 — Balance \$10,108.82

2 — \$3,500-4,000 ear-marked for class education parties

3 — Deposit of \$44 from Box Tops

Motion to approve treasurer's report. Motion carried.

Committee Reports and Discussion:

Fall activities

*Back to School Staff T-Shirts

*Back to School Night & BBQ with Prizes

*School T-Shirt sales

*Fall Fundraiser/Catalog sales

*National IT Professional Day (3 staff)

*National Custodian Day (2 staff)

*National School Psychology Week (1 staff)

*Parent/Teacher Conference Babysitting

*Parent/Teacher Conference Staff Meal

*Online Shirt Store

*American Education Week (shirts, sweet treat cart, lunch, and breakfast)

Fundraiser Discussion:

USD #473 nurse & Dickinson County Health Dept saying Traditional Carnival is not advised.

Fun Run 1—using Kent's company for 67% profit of funds raised & t-shirt option.

2—Kent's company will run website. Each student has a donation page.

3—2 weeks of daily videos shown to kids promoting the event and healthy activities.

Silent Auction—Class Baskets

Evening—Food truck/Provide meal similar to Back to school Night.

Comments:

Question: Is Fun Run for Students and or parents?

Answer: Students only. Kent normally provides during the school hours. But willing to have in evening.

Other Fundraiser Discussion:

Question: Will it only be a run?

Answer: Maybe. Staggered starts, possibly by grade levels. Can add colors if we choose.

+Comments: Add music; Explore food trucks for meal; balloons; decorations; use stadium P.A. system

+Forming a committee(s) for the Fun Run. **Tentative schedule set for April 30th.**

+Each kid will get sponsors. Donations via website and in person contact. They will also get a free T-shirt with their participation.

+wants a community event include preschool kids, homeschool families extend to full community

+Make sure to promote Silent Auction baskets to Community

+Promote food trucks

+Brought up to have bouncy house / outside games but we might have to be careful and how we sanitize

+make sure we invite the community

Ashley will talk to city office about how they do the food trucks for their Labor Day.

President Sara asked for more discussion other ideas for some Spring carnival there weren't none.

Those present were in agreement for the fun run, if we add the food trucks, the bouncy house and make it more community involved.

Motion by Ashley Stearns to have a fun run for the Spring carnival. 2nd by Katie Wieters. Vote with thumbs up on the zoom call. Motion passed.

Spring Fundraiser Committees:

Contact Kent & preparation for class baskets: Sara Merritt

Food Trucks: Ashley Stearns / Mindy Krinhop

Bouncy House & Games: Genevieve Arvesson / Nicole Poff / Dori Atkinson

Schedule: Sara Merritt / Lindsey Snyder / Lacey fielder

Volunteer Options would be track students or in NHS members

Question of prizes: they will come from company

Location of food trucks will be discussed between school district and city

Ask food trucks about percentage of profits for the day

Communications:

Sara reported numerous thank you's from staff for the education week support that they got

Grants:

1— A paper cutter in the teacher's lounge was approved and purchased. Old one Broke.

2 — Becky Blitz asked for set of classroom headphones was approved and purchased. Gift cards from previous fundraiser to a teacher only online store were used to purchase 300 sets for the school.

3— Chair back organizers for 1st, 2nd, 3rd and 4th grade was approved and purchase.

Parent Teacher Conferences: March 7th and 8th

- +need signage for childcare in the gym
- +PTO will provide meal for both nights they will be grab & go meals from the store.
- + parents may be asked to provide drinks and desserts

Donations needed:

Fridge in teacher's lounge needs to be stocked. More info will be posted on Facebook

Principal Comments:

- +Facebook is now linked to Chapman elementary school's website.
- +Thank you to the PTO for your support.
- +PLAY:Great Plains theater opportunity watching the Ugly Duckling — March 7th through 11th
Approx cost \$500 to buy out theatre of 150 seats. Plus handouts for teachers to give to kids.
Mrs. Hinck will be in contact with nurse Tara and superintendent Suther.
Discussion.

Motion made by Mrs. Krinhop to have Mrs. Hinck talk to the superintendent and nurse then allow the K through 2nd grades to go to Great Plains Theatre with PTO funding. 2nd by Nicole Poff. Vote with thumbs up. Motion passed.

State assessments 3rd through 5th grade snacks:

- +normally they do one snack per student.
 - Testing runs from **March 28th through April 25th.**
 - +3rd grade parents usually sign up to give the snacks.
 - +suggested the buddy system & have fun notes written from the little kids to the big kids.
 - +maybe we just need to ask parents to donate to their kid's class.
 - +135 to 140 students between all the grades.
 - +Parent asked What is a snack? What's the goal? Teacher answered an Orange, a banana, a healthy snack. Drinks:gatorade or water.
- Discuss more in February meeting.

Teacher Comments: Run Fun weather delay date

Parent Comments: none

Adjournment: 1st Conni Suther. 2nd Mindy Krinhop.
Meeting Adjourned. 4:26pm

January Minutes submitted by Lori Strauss, secretary