

# PTO Regular Meeting Minutes

**Date/Time/Location:** Monday, October 11 @ 6:00pm via Zoom

**Number Present:** 12 (9 faculty, 3 parent)

## **Officers:**

President — Sara Merritt, USD 473 psychologist & parent

Vice President — Lindsey Snider, parent

Treasurer — Ashley Stearns, CES 3rd grade teacher & parent

Secretary — Lori Strauss, parent

## **Secretary report:**

Minutes of previous meeting were read via screen share.

Motion to approve September minutes was made by Conni Suther. 2nd by Valerie Rock.

Motion carried.

## **Treasurer's report:**

1 — Expenses paid. Amazon account and Teacher receipts-reimbursed. 2 —

Balance \$17,686.41

3 — Fall Fundraiser

Sales expense \$5,157.70 \*\* To be paid October 25 at delivery of items. Net profit

\$6,484.34

Motion to approve treasurer's report made by Nicole Poff. 2nd by Conni Suther. Motion carried.

## **Committee Reports and Discussion:**

### **2021-2022 PTO Handbook—Ashley & Sara**

Sara shared updated copy on screen.

Front page: Updated officers; updated meeting dates

Page 2: Allotments—same

Page 3: Grant form updated. Field Trips—same. Reward Parties—updated. Page 4:

Fundraiser—updated. Removed Carnival checklist for this year. **Grant Form—Sara**

Sara shared updated copy on screen. Asked for discussion. No comments.

### **Fall Fundraiser—Sara**

\$15,600 in sales 145 sellers, about half of students sold

Net profit \$6,484.34

### **Delivery date is October 25 with pick up 2pm-4pm**

Parent volunteers: Nicole Poff & Lori Strauss to help day of delivery \*Teachers please add information to weekly newsletter for parents.

### **Other Fundraiser Discussion:**

**Fun Run** 1—using Kent's company for 70% profit of funds raised & t-shirt option. 2—Host ourselves; purchase t-shirts; Kona Ice

**Silent Auction** of Class Baskets at the Fun Run

**Color Run** Start on Track and End in parking lot. Option: Entry Fee/Donation way. **Page 1 of**

**Other Fundraiser Discussion:**

Comments:

- 1—Different. Everyone can join.
- 2—Awesome idea. For kids only? Adults too?
- 3—Great idea. Good to have Silent Auction.
- 4—We could host ourselves.

Mrs. Hinck stated that we could move forward to present ideas to CES staff and talk more at the November PTO meeting.

**T-shirt Sales:**

Net profit \$714 and more on hand to sell at Parent/Teacher Conferences

Second round of sales with Long Sleeves and Hoodies. Pre-order everything.

Comment: Fielded a good number of calls for adult sizes. Vote in favor to proceed with. Two designs presented:

#1—Irish, Irish, Irish with Chappie #2—on left Chapman Elem. With Chappie Some discussion.

Moving forward with Both design options. Order Forms will be made for all sizes.



FULL FRONT: H-12.00 X W-10.3 INCHES

INK COLORS ● BLACK  
□ WHITE  
● KELLY GREEN (46)





VERTICAL LEFT CHEST: H-14.00 X W-5.9 INCHES  
INK COLORS: ■ BLACK ■ KELLY GREEN 948

**National IT day:** Gift Card & candy for each—(3) Cook, Koster, Rose.  
Part of the Education process; Ipads, internet, unseen but much needed job. **National Custodian day:** Gift Card & candy for each—(2) Mr. John and night custodian. Cleaning school, teach respect, communication skills, interact at door

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**Parent Teacher Conferences:**

**Meals for Teachers at Conferences:**

Monday—Taco Bar & Fried Ice from Jen Tiller

Thursday—Soups & Brownies

Email Sara for list of items still needed for donation. Child supervision by high schoolers during conferences at 3:45pm-7pm on Mon & Thurs

**Teacher Comments:** none

**Parent Comments:** none

**Adjournment:** 1st Nicole Poff 2nd numerous voices.

**Meeting Adjourned. 6:36pm**

October Minutes submitted by Lori Strauss, secretary