

Minutes (DRAFT – Pending BOE Approval)
Regular - Board of Education Meeting
Unified School District No. 473, Chapman, KS 67431

July 19, 2021



Bob Haynes, Board President, convened the *Regular* meeting of the Board of Education of USD 473, Chapman, KS on Monday, July 19, 2021 at 7:02 pm at the Education Center, Chapman, KS 67431. All guests introduced themselves.

Other Board Members Present: Vice-President Brenda Edleston, Todd Frieze, Kelly Kuntz, Jerry Wright, Mike Rutz and Brian Rock

Also Present: Jerry Hodson – Superintendent, Michele Sutter – Board Clerk
Jennifer Tiller, Clint Merritt, Justin Thurlow, Steve Simpson, Shannon Erickson, Craig Erickson, Afton Diehl, Maya Kirkpatrick, Trevor Erickson, Cheri Simpson, Elyssa Frieze, Sue Frieze and Nicole Spellman

Jerry Wright made the motion to adopt the agenda. Brenda Edleston seconded the motion; motion carried 7-0.

Todd Frieze made the motion to elect Brenda Edleston as the Board President and Brian Rock as the Board Vice-President. Mike Rutz seconded the motion; motion carried 7-0.

Jerry Wright made the motion to approve the consent agenda as written. Kelly Kuntz seconded the motion; motion carried 7-0.

Consent Agenda -

- A. Approve minutes from the Special June 9, 2021 Meeting, the Regular June 14, 2021 Meeting and the Special June 29th Meeting
- B. Financial reports
 - Treasurer’s Reports
 - Food Service Report
 - Petty Cash Reports
- C. Payment of bills
 - Regular Bills - \$ 606,223.68
 - Bills Paid Early - \$ 236,821.14
 - TOTAL - \$ 843,044.82
- D. July 1 Appointments:
 - 1. Board Clerk – Michele Sutter; Deputy Clerk – Andrea Koster
 - 2. District Treasurer – Lois Baier thru 12-31-21 then Brittany Phillips from 1-1-22 to 7-18-22; Deputy Treasurer – Michele Sutter
 - 3. Attorney – Vic Davis, Junction City
- E. Designation of Bank Depositories;

1. Astra Bank – Chapman, KS
 2. Dickinson County Bank – Enterprise, KS
 3. Exchange Bank – Junction City, KS
- F. Designation of Official Newspaper for Legal Publications:
1. Dickinson County News-Times
- G. July Resolutions:
1. Waive Annual Requirement of General Accepted Accounting Principles (GAAP and Fixed Asset Accounting for the Fiscal Year Ending June 30, 2022)
 2. Approve Petty Cash Resolution
 3. Approve Activity Fund Resolutions
 4. Approve Resolution for Rescinding Policy Statements found in Board Minutes
 5. Home Rule Resolution
- H. Appointment of Authorized Representatives:
1. Freedom of Information Officer – Jerry Hodson
 2. Food Service Fund – Debi Sweet/Jerry Hodson
 3. Food Service Authorized Representative – Debi Sweet
 4. Hearing Officer for Free and Reduced Meals – Jerry Hodson
 5. Title Coordinator and Compliance Officer – Stacy Smiley
 6. Impact Aid Officer – Andrea Koster/Jerry Hodson
 7. Attendance Officers – Building Principals
 8. KPERS Agent – Debi Sweet
 9. Title IX Coordinator – Jerry Hodson
 10. Health Insurance Group Leader – Andrea Koster
 11. ADA Compliance – Jerry Hodson
 12. Homeless Liaison/Migrant Coordinator – Jamey Dalke
 13. Wellness Coordinator – Kate Thornton
 14. Section 504 Coordinator – Building Principals, Cheri Simpson, Tara Tiernan and Superintendent designees
 15. Gate Receipts – Clint Merritt
- I. Reimbursement for Mileage – State rate of 56 cents per mile a/o July 1, 2021
- J. 1,116 Hour Calendar
- K. Meal Prices for 2021-22 – A
- | | | |
|----------------|--------------------|----------------|
| Elementary: | Breakfast - \$2.00 | Lunch - \$2.85 |
| Middle School: | Breakfast - \$2.10 | Lunch - \$2.95 |
| High School: | Breakfast - \$2.20 | Lunch - \$3.05 |
| Adult: | Breakfast - \$2.60 | Lunch - \$3.90 |
- L. Approve the Substitute Teacher pay rate for 2021-2022 – A
- | |
|------------------------------|
| 1-5 days - \$100.00/day |
| *** 6-10 days - \$108.00/day |
| *** 11+days - \$117.00/day |

*** Must sub for the same teacher/same position to receive the increased compensation. Substitutes that travel from one school to the next during the school day will be reimbursed mileage at the state reimbursement rate.

Under New Business:

Coach Steve Simpson was present to give the Board highlights of their track season. He thanked the Board and Clint Merritt for the opportunity to Coach. He conveyed that his assistant coaches did an outstanding job. He shared that the athletes broke (4) school records this year. The girls finished 4th at state with 51 points and just missed 3rd place. The boys finished 10th at state and competed very well.

Coach Simpson thanked the Board for the opportunity to coach here and he said “it’s been a blast!!”

Kelly Kuntz made the motion to accept all the Out-of-District requests that were presented to the Board. Todd Frieze seconded the motion; motion carried 7-0. There were no In-District Transfer requests presented to the Board for approval this month.

Bob Haynes made the motion allowing the District to exceed the Revenue Neutral Tax Rate. Mike Rutz seconded the motion; motion carried 7-0.

There will be a Revenue Neutral Tax Rate hearing at 7:30 am and a budget hearing at 7:45 am at the Education Center on Monday, August 23rd.

Jerry Wright made the motion to finalize the end of year transfers as presented to the Board. Kelly Kuntz seconded the motion; motion carried 7-0.

Mike Rutz made the motion to accept Propane Central’s propane bid of \$1.399/gallon for Rural Center Elementary for the 2021-22 school year. Bob Haynes seconded the motion; motion carried 7-0.

Jerry Wright made the motion for Brian Rock to remain our current representative for the Smoky Hill Education Service Center Board. Todd Frieze seconded the motion; motion carried 7-0.

Todd Frieze nominated Mike Rutz to be our current representative for the KASB Governmental Relations Network. Brian Rock seconded the motion; motion carried 7-0.

Bob Haynes made the motion that the negotiations team for the 2022-2023 school year consist of Kelly Kuntz (lead), Brenda Edleston and Jerry Wright. Todd Frieze seconded the motion; motion carried 7-0.

Jerry Wright made the motion to approve the Wee Lads/Lasses Pre-School Agreement for this 2021-22 school year with CKCIE. Kelly Kuntz seconded the motion; motion carried 7-0.

Bob Haynes made the motion to adopt the June 2021 KASB Policy updates. Brian Rock seconded the motion; motion carried 7-0.

Jerry asked the Board Members to please e-mail him by Friday the 23rd if they would like to attend the KASB Annual Convention. It is November 5th – 7th in Overland Park.

Brian Rock made the motion for the Board to go into Executive Session for (15) minutes in order to discuss student matters pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA and the open meeting will resume in the board room at 7:52 pm. Jerry Wright seconded the motion; motion carried 7-0. Superintendent Hodson, along with a parent, were both invited into the session.

The parent exited the session at 7:50 pm.

The Board returned to open session at 7:52 pm.

Mike Rutz made the motion for the Board to go into Executive Session for (15) minutes in order to discuss student matters pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA and the open meeting will resume in the board room at 8:07 pm. Bob Haynes seconded the motion; motion carried 7-0. Superintendent Hodson and Afton Diehl were both invited into the session.

The Board returned to open session at 8:07 pm.

Todd Frieze made the motion for the Board to go into Executive Session for (15) minutes in order to discuss student matters pursuant to the exception relating to actions adversely or favorable affecting a student under KOMA and the open meeting will resume in the board room at 8:22 pm. Bob Haynes seconded the motion; motion carried 7-0. Superintendent Hodson and Afton Diehl were both invited into the session.

Mrs. Diehl exited the session at 8:16 pm.

The Board returned to open session at 8:22 pm.

Brian Rock made the motion for the Board to go into Executive Session for (10) minutes in order to discuss personnel items pursuant to non-elected personnel exception under KOMA and the open meeting will resume in the board room at 8:34 pm. Superintendent Hodson was invited into the session.

The Board returned to open session at 8:34 pm.

Bob Haynes made the motion to approve all personnel items that were presented to the Board. Mike Rutz seconded the motion; motion carried 7-0.

Personnel -

- a. Resignations & Retirements
 - 1. Joetta Nagely – RC music (part-time)
- b. New Hires
 - 1. Katelynn Edghill – CHS Kitchen Staff
 - 2. Karen Deise-Poff – CES Kitchen Staff
 - 3. Alexandria Schroeder – CMS Kitchen Staff
 - 4. Jessica Westfall – Head-Start Custodian (part-time)
 - 5. Dan Kirkpatrick – CES Counselor
- c. Transfers
 - 1. Kyle Cook – From CHS Asst. Baseball to CHS Asst. Softball

Bob Haynes made the motion for the Board to go into Executive Session for (10) minutes in order to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA and the open meeting will resume in the board room at 8:48 pm. Todd

Frieze seconded the motion; motion carried 7-0. Superintendent Hodson was invited into the session.

The Board returned to open session at 8:48 pm.

Kelly Kuntz made the motion to adjourn. Jerry Wright seconded the motion; motion carried 7-0.

Meeting adjourned – 8:49 pm.



Next up:

August 9th: BOE Regular Meeting @ 7:00 pm at the Ed Center.

August 23rd: Revenue Neutral Tax Rate hearing @ 7:30 am and a budget hearing at the Ed Center.

Michele Sutter, Board Clerk

Brenda Edlesten, Board President