

Minutes

***Regular* Board of Education Meeting
Unified School District No. 473, Chapman, KS 67431**

July 20, 2020



Todd Frieze, Board President, convened the *Regular* meeting of the Board of Education of USD 473, Chapman, KS on Monday, June 8, 2020 at 7:00 pm at the Chapman High School Auditorium, located at 400 W 4th St.

Other Board Members Present: Kelly Kuntz – Vice President, Brenda Edleston, Jerry Wright, Brian Rock, Mike Rutz & Bob Haynes

Also Present: Jerry Hodson – Superintendent, Michele Sutter – Board Clerk
Kyle Cook, Kevin Suther, Kate Thornton, Clint Merritt, Mary Wright, Afton Diehl, Debbie Freeman, Kevin Diercks, Bari Stalder and Collette Erickson

Brenda Edleston made the motion to adopt the Agenda as presented. Mike Rutz seconded the motion; motion carried 7-0.

Kelly Kuntz made the motion to elect Bob Haynes as the Board President and Brenda Edleston as the Vice-President. Mike Rutz seconded the motion; motion carried 7-0.

Brian Rock made the motion to approve the Consent Agenda as presented. Jerry Wright seconded the motion; motion carried 7-0.

Consent Agenda

- A. Approve minutes from the Regular June 8th and the Special June 29th Board Meetings
- B. Financial reports
 - Treasurer's Reports
 - Food Service Report
 - Petty Cash Reports
- C. Payment of bills
 - Regular Bills - \$ 498,165.17
 - Bills Paid Early - \$ 62,889.09
 - TOTAL - \$ 561,054.26
- D. July 1 Appointments:
 - 1. Board Clerk – Michele Sutter; Deputy Clerk – Andrea Koster
 - 2. District Treasurer – Lois Baier; Deputy Treasurer – Michele Sutter
 - 3. Attorney – Vic Davis, Junction City
- E. Designation of Bank Depositories;
 - 1. Astra Bank – Chapman, KS
 - 2. Dickinson County Bank – Enterprise, KS
 - 3. Exchange Bank – Junction City, KS
- F. Designation of Official Newspaper for Legal Publications:
 - 1. Dickinson County News-Times
- G. July Resolutions:
 - 1. Waive Annual Requirement of General Accepted Accounting Principles (GAAP and Fixed Asset Accounting for the Fiscal Year Ending June 30, 2021)
 - 2. Approve Petty Cash Resolution
 - 3. Approve Activity Fund Resolutions
 - 4. Approve Resolution for Rescinding Policy Statements found in Board Minutes
 - 5. Home Rule Resolution
- H. Appointment of Authorized Representatives:
 - 1. Freedom of Information Officer – Jerry Hodson
 - 2. Food Service Fund – Debi Sweet/Jerry Hodson
 - 3. Food Service Authorized Representative – Debi Sweet
 - 4. Hearing Officer for Free and Reduced Meals – Jerry Hodson
 - 5. Title Coordinator and Compliance Officer – Stacy Smiley
 - 6. Impact Aid Officer – Andrea Koster/Jerry Hodson
 - 7. Attendance Officers – Building Principals
 - 8. KPERS Agent – Debi Sweet
 - 9. Title IX Coordinator – Jerry Hodson
 - 10. Health Insurance Group Leader – Andrea Koster
 - 11. ADA Compliance – Jerry Hodson
 - 12. Homeless Liaison/Migrant Coordinator – Jamey Dalke
 - 13. Wellness Coordinator – Kate Thornton
 - 14. Section 504 Coordinator – Building Principals, Cheri Simpson, Tara Tiernan and Superintendent designees
 - 15. Gate Receipts – Clint Merritt
- I. Reimbursement for Mileage – State rate of 57.5 cents per mile a/o July 1, 2020
- J. 1,116 Hour Calendar

Kelly Kuntz made the motion to approve the Out-of-District requests as presented. Brenda Edleston seconded the motion; motion carried 7-0.

Out-of-District Requests

- a. Brent Golden – CHS 11th Grade (NEW)
- b. McKenzie Leighty – CMS 6th Grade (NEW)
- c. Brayden Lexow – CHS 10th Grade
- d. Alexa Ribelin – CHS 10th Grade (NEW)
- e. Victoria Foy – CMS 7th Grade
- f. Jaxon Foy – CMS 6th Grade
- g. Alana Warner – CMS 6th Grade
- h. James Warner – CMS 7th Grade
- i. Jewels Williams – CHS 11th Grade
- j. Adrian Williams – BR 5th Grade
- k. Dalton Cain – CMS 7th Grade
- l. Kamryn Phillips – CHS 9th Grade (NEW)
- m. Silas Gruen – Wee Irish @ CES
- n. Leland Lusk – CES 5th Grade (NEW)
- o. June Kendall – ENT 5th Grade (NEW)
- p. Jenna June – ENT 3rd Grade (NEW)
- q. Ariana Winkler – CES 3rd Grade (NEW)
- r. Rylee Oppenheimer – CMS 6th Grade
- s. Khyler Oppenheimer – CES 2nd Grade

Brian Rock made the motion to approve the In-District Transfer requests as presented. Kelly Kuntz seconded the motion; motion carried 7-0.

In-District Transfer Requests

- a. Sophia Jackson – RC 4th Grade (ENT to RC)
- b. Liam Jackson – RC 2nd Grade (ENT to RC)
- c. Oliver Jackson – Wee Clovers @ Rural Center (Lives in Enterprise)
- d. Nora Hacker – Wee Clovers @ Rural Center (ENT to RC)
- e. Abigail Beck – CES 2nd Grade (BR to CES)
- f. Eric Beck – CES 2nd Grade (BR to CES)
- g. Addison Acheson – CES 5th Grade (RC to CES)
- h. Kinsey Acheson – CES 2nd Grade (RC to CES)
- i. Tate Burgett – ENT 2nd Grade (ENT to CES)
- j. Cade Snider – CES 4th Grade (BR to CES)
- k. Addy Snider – CES 2nd Grade (BR to CES)

Brenda Edleston made the motion to approve the end of year transfers as presented. Brian Rock seconded the motion; motion carried 7-0.

Transfer from General Fund to Special Ed - \$55,604.86
Transfer from Supplemental General to Food Service - \$38,000.00
Transfer from Supplemental General to Professional Development - \$12,000.00
Transfer from Supplemental General to Special Ed - \$95,000.00
Transfer from Supplemental General to Career Tech Ed (Voc Ed) - \$85,000.00
Transfer from Supplemental General to At-Risk - \$95,115.86
Transfer Interest Clearing Acct to Capital Outlay - \$43,157.05

TOTAL TRANSFERS - \$423,877.77

Jerry Wright made the motion to approve the bid from Propane Central at \$0.899/gallon for the 2020-21 school year for Rural Center Elementary. Brian Rock seconded the motion; motion carried 7-0. Propane Central was the low bid. The other bids were Agri Trails - \$0.99/gallon and K&R Propane at \$1.05/gallon. K&R had the contract for the 2019-20 school year.

Brian Rock made the motion to accept the grant for “Feeding Kansas Kids during COVID-19”. Kelly Kuntz seconded the motion; motion carried 7-0. The grant amount was \$8,472.00.

Brian Rock made the motion to approve the Substitute Teacher pay for the 2020-21 school year. Jerry Wright seconded the motion; motion carried 7-0. The rates are:

1-5 days - \$100.00/day

***** 6-10 days - \$108.00/day**

***** 11+days - \$117.00/day**

***** Must sub for the same teacher/same position to receive the increased compensation. Substitutes that travel from one school to the next during the school day will be reimbursed mileage at the state reimbursement rate.**

Brian Rock made the motion to approve the submitted surplus items list from the Transportation Department for Purple Wave. Kelly Kuntz seconded the motion; motion carried 7-0.

Jerry Wright made the motion to keep Brian Rock as our current Representative on the Smoky Hill Education Service Center Board. Brenda Edleston seconded the motion; motion carried 7-0. Brian said he would like to remain on.

Kelly Kuntz made the motion to appoint Mike Rutz as our KASB Governmental Relations Network Representative. Brian Rock seconded the motion; motion carried 7-0. Bob Haynes was currently serving and said he would be glad to continue, but since he is now the Board President, if someone else wanted to, he would be fine with that. Mike Rutz said he would like to have this appointment.

Brian Rock made the motion to keep the 2021-2022 Negotiations Team Members the same that are currently serving the 2020-21 school year. They are Kelly Kuntz (lead), Bob Haynes and Mike Rutz. Jerry Wright seconded the motion; motion carried 7-0.

Kelly Kuntz made the motion to approve the Memorandum of Understanding Agreement from the Central Kansas Cooperative in Education for this 2020-21 school year for the Wee Lads and Lasses Pre-School. Mike Rutz seconded the motion; motion carried 7-0.

Brian Rock made the motion to approve the June 2020 KASB Policy updates. Mike Rutz seconded the motion; motion carried 7-0.

Kelly Kuntz made the motion to approve the USD 473 Coronavirus Relief Fund Resolution that was presented to the Board. Brian Rock seconded the motion; motion carried 7-0.

There was a large discussion with Jerry reporting to the Board different ideas that are being worked up to re-open the schools. He talked about Governor Kelly having 2 Executive Orders on the table. He said that as of 5:30 pm today, we have a plan in place unless big changes come down. He spoke about the various cleaning and disinfecting changes that will be taking place on the buses and in the buildings, as well as temperature taking. He expects the State Board to put out something on Wednesday or Thursday at the latest as to what their decision is in delaying the start date of schools this fall. He also explained that the County Health Department can also dictate the opening of schools as well.

The Board would like to see a detailed solution prepared for the August meeting in detail, as best we can.

Brian Rock made the motion to approve all personnel changes. Kelly Kuntz seconded the motion; motion carried 7-0. They are:

Personnel:

- a. Resignations & Retirements**
 - 1. Sally Altwegg – Part Time Office Aide at Blue Ridge**
 - 2. Angela Hall – Full Time Kitchen Staff**
 - 3. Kristi Olson – CHS Dishwasher**
 - 4. Brenda O’Neal – CHS Secretary**
- b. New Hires**
 - 1. Katelyn Parks – CES 5th Grade**
- c. Transfers**
 - None**

Mike Rutz made the motion for the Board to go into Executive Session for 15 minutes in order to discuss Negotiations pursuant to the exception for employer-employee negotiations under KOMA and the open meeting will resume at 8:38 pm, following a 5 minute break. Kelly Kuntz seconded the motion; motion carried 7-0. Superintendent Hodson was invited in.

The Board returned to open session at 8:38 pm.

Mike Rutz made the motion for the Board to go into Executive Session for 10 minutes in order to discuss Negotiations pursuant to the exception for employer-employee negotiations under KOMA and the open meeting will resume at 8:48 pm. Brian Rock seconded the motion; motion carried 7-0. Superintendent Hodson remained in.

The Board returned to open session at 8:48 pm.

Kelly Kuntz made the motion for the Board to go into Executive Session for 10 minutes in order to discuss Negotiations pursuant to the exception for employer-employee negotiations under KOMA and the open meeting will resume at 8:59 pm. Mike Rutz seconded the motion; motion carried 7-0. Superintendent Hodson remained in.

The Board returned to open session at 8:59 pm.

Kelly Kuntz made the motion for the Board to go into Executive Session for 20 minutes in order to discuss Personnel items pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 9:21 pm. Brenda Edleston seconded the motion; motion carried 7-0.

The Board returned to open session at 9:21 pm.

Kelly Kuntz made the motion for the Board to go into Executive Session for 20 minutes in order to discuss Personnel items pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 9:42 pm. Mike Rutz seconded the motion; motion carried 7-0.

The Board returned to open session at 9:42 pm.

Bob Haynes made the motion for the Board to go into Executive Session for 15 minutes in order to discuss Personnel items pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 9:58 pm. Brian Rock seconded the motion; motion carried 7-0. Superintendent Hodson was invited in.

The Board returned to open session at 9:58 pm.

Bob Haynes made the motion for the Board to go into Executive Session for 10 minutes in order to discuss Personnel items pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 10:08 pm. Mike Rutz seconded the motion; motion carried 7-0. Superintendent Hodson was invited in.

The Board returned to open session at 10:08 pm.

Todd Frieze made the motion for the Board to go into Executive Session for 10 minutes in order to discuss Personnel items pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 10:18 pm. Brenda Edleston seconded the motion; motion carried 7-0. Superintendent Hodson was invited in.

The Board returned to open session at 10:18 pm.

Mike Rutz made the motion for the Board to go into Executive Session for 5 minutes in order to discuss Personnel items pursuant to non-elected personnel exception under KOMA and the open meeting will resume at 10:25 pm. Bob Haynes seconded the motion; motion carried 7-0. Superintendent Hodson was invited in.

The Board returned to open session at 10:25 pm.

Mike Rutz made the motion to adjourn. Bob Haynes seconded the motion; motion carried 7-0.

Meeting adjourned – 10:25 pm

Michele Sutter; Board Clerk

Dr. Robert Haynes; Board President

