

Minutes **(Draft Only; Pending BOE Approval)**

***Regular* Board of Education Meeting
Unified School District No. 473, Chapman, KS 67431**

July 15, 2019



Kelly Kuntz, Board Vice-President, convened the *Regular* meeting of the Board of Education of USD 473, Chapman, on Monday, July 15, 2019 at 7:00 pm at the Education Center, located at 822 N. Marshall, Chapman, KS 67431.

Other Board Members Present: Mitch Langvardt, Lara Strauss, Mike Rutz and Bob Haynes (Dr. Frieze and Brian Rock were absent)

Others Present: Jerry Hodson – Superintendent, Michele Sutter – Board Clerk
Cheri Simpson, Brenda Edleston, Mary Wright, Joshua Smith, Clint Merritt, Stephanie Holloway, Judd Liebau, Eileen Webster, Kara Wilkins, Kurt Webster, Jason Krantz, Mary Krantz, Cayson Krantz and Afton Diehl

Mike Rutz made the motion to approve the Agenda as presented. Bob Haynes seconded the motion; motion carried 5-0.

Bob Haynes made a motion to keep the current President and Vice-President of the Board as is until the January 13, 2020 BOE Meeting. Mike Rutz seconded the motion; motion carried 5-0.

The Board voted to adopt a *Resolution to Extend the Term of Board Officers* that Jerry presented to them. This Resolution would extend the term of current board officers and re-elect officers in January vs. July and would allow Todd Frieze and Kelly Kuntz to remain in office until July 2020.

Lara Strauss made a motion to approve the Regular June 10, 2019 and the Special June 25, 2019 Board Minutes. Mike Rutz seconded the motion; motion carried 5-0.

Mitch Langvardt made a motion to approve the financial reports as presented in dropbox. Bob Haynes seconded the motion; motion carried 5-0.

Bob Haynes made a motion to pay the bills that were presented.

Regular Bills - \$421,521.16

Bills Paid Early - \$143,342.05

TOTAL - \$564,863.21

Mike Rutz seconded the motion; motion carried 5-0.

There were no Public Communications.

Old Business.

Mike Rutz made a motion to give Jerry the authority to complete the end of the year transfers, which totaled \$336,451.91. Bob Haynes seconded the motion; motion carried 5-0.

Mitch Langvardt made a motion to approve all the Out-of-District students as presented to the Board on the recommendation of the building Principals. Mike Rutz seconded the motion; motion carried 5-0. They are:

- a. Silas Gruen – CES/Wee Lads & Lasses
- b. Della Hettenbach – CHS 11th Grade
- c. Seoyeong Ju – CHS 11th Grade (NEW/4-H Exchange student from South Korea)
- d. Brayden Ash – CHS 11th Grade
- e. Braden Litzinger – CMS 8th Grade
- f. Macy Siemer – RC 4th Grade (NEW)
- g. Piper Siemer – RC Kindergarten (NEW)
- h. Sammie Hall – CES 3rd Grade
- i. Natalie Hall – CES 1st Grade
- j. Blake Hornaday – CMS 8th Grade
- k. Kolby Craig – CMS 8th Grade
- l. Augustus Johns – CMS 8th Grade
- m. Grace Johns – CMS 8th Grade
- n. Jasper Johns – CES 4th Grade
- o. Connor Cote-Boss – CMS 6th Grade
- p. Grace Hanback – CES 2nd Grade
- q. Rylee Oppenheimer – CES 5th Grade
- r. Khyler Oppenheimer – CES 1st Grade
- s. Mia Wasyk – CMS 8th Grade
- t. Matty Wasyk – CES 4th Grade
- u. Molly Wasyk – CES 2nd Grade
- v. Alexis Roach – CMS 8th Grade
- w. Brookelyn Shoemake – CES 5th Grade
- x. Brodie Shoemake – CES 4th Grade
- y. Colbie Hartung – CHS 10th Grade (NEW)
- z. Jenna Weeks – CHS 12th Grade
- aa. Colton Weeks – CHS 9th Grade
- bb. Jeremiah Laplante – CHS 10th Grade
- cc. Faith Enger – BR 5th Grade
- dd. Jacob Enger – BR 3rd Grade
- ee. Keegan Craig – CHS 10th Grade
- ff. Sydney Snider – BR 4th Grade
- gg. Kolby Craig – CMS 8th Grade
- hh. Elsa Snider – BR 3rd Grade
- ii. Karson Craig – BR 5th Grade
- jj. Augustus Johns – CMS 8th Grade
- kk. Grace Johns – CMS 8th Grade
- ll. Jasper Johns – CES 4th Grade
- mm. Taylor Vonholtz-After – CHS 11th Grade
- nn. Quetzalli Cisneros – CHS 12th Grade
- oo. Calleya Hartung – CMS 8th Grade (NEW)
- pp. Carson Krantz – CMS 8th Grade (NEW)

Lara Strauss made a motion to approve the In-District Transfers as presented to the Board. Mike Rutz seconded the motion; motion carried 5-0. They are (without transportation):

- a. Jacey Kuntz – from BR to RC Wee Clovers (NEW)
- b. Ryder Travelute – from ENT to CES 3rd Grade
- c. Cade Snyder – from BR to CES 3rd Grade
- d. Addy Snider – from BR to CES 1st Grade

Clint Merritt introduced Eileen Webster, Head CHS Girls Softball Coach and Judd Liebau, Head CHS Boys Baseball. They gave updates to the Board on their Seasons. Clint also recapped the other sports for the Board, including the players GPA's. On average the highest team GPA was Girl's Softball with a 3.72. The lowest was still a 3.34 though which he said was outstanding for our spring athletes.

Mitch Langvardt made a motion to approve the 2019-20 propane bid for Rural Center from K&R Propane. Their bid was \$1.05/gallon. Mike Rutz seconded the motion; motion carried 5-0.

Lara Strauss made the motion to approve the 2019-20 Certified and Classified Handbooks as presented to the Board in Dropbox. Mitch Langvardt seconded the motion; motion carried 5-0.

Mike Rutz made the motion to approve the Substitute Teacher Pay Rate for the 2019-20 School Year. Lara Strauss seconded the motion; motion carried 5-0. Those rates are:

- 1-5 Days - \$100/day
- *6-10 Days - \$108/day
- *11+ Days - \$117/day

*Must sub for the same teacher/same position to receive the increased compensation.
Substitutes that travel from one school to the next during the school day, will be reimbursed mileage at the state reimbursement rate.

Bob Haynes made the motion to approve the Consent Agenda as presented to the Board with the exception of adding "h." District Compliance Coordinator for Equal Employment Opportunity & Non-Discrimination – Andrea Koster. Mike Rutz seconded the motion. Motion carried 5-0. It is the following:

Consent Agenda:

- a. July 1 Appointments:
 1. Board Clerk – Michele Sutter; Deputy Clerk – Andrea Koster
 2. District Treasurer – Lois Baier; Deputy Treasurer – Michele Sutter
 3. Attorney – Vic Davis, Junction City
- b. Designation of Bank Depositories:
 1. Astra Bank – Chapman, KS
 2. Dickinson County Bank – Enterprise, KS
 3. Exchange Bank – Junction City, KS
- c. Designation of Official Newspaper for Legal Publications:
 1. Dickinson County News-Times
- d. July Resolutions:
 1. Waive Annual Requirement of General Accepted Accounting Principles (GAAP and Fixed Asset Accounting for the Fiscal Year Ending June 30, 2020)
 2. Approve Petty Cash Resolution
 3. Approve Activity Fund Resolutions
 4. Approve Resolution for Rescinding Policy Statements found in Board Minutes
 5. Home Rule Resolution
- e. Appointment of Authorized Representatives:
 1. Freedom of Information Officer – Jerry Hodson
 2. Food Service Fund – Debi Sweet/Jerry Hodson

3. Food Service Authorized Representative – Debi Sweet
 4. Hearing Officer for Free and Reduced Meals – Jerry Hodson
 5. Title Coordinator and Compliance Officer – Jerry Hodson
 6. Impact Aid Officer – Andrea Koster/Jerry Hodson
 7. Attendance Officers – Building Principals
 8. KPERS Agent – Debi Sweet
 9. Title IX Coordinator – Jerry Hodson
 10. Health Insurance Group Leader – Andrea Koster
 11. ADA Compliance – Jerry Hodson
 12. Homeless Liaison/Migrant Coordinator – Jamey Dalke
 13. Wellness Coordinator – Kate Thornton
 14. Section 504 Coordinator – Bldg. Principals, Cheri Simpson, Tara Tiernan and Superintendent designees
 15. Gate Receipts – Clint Merritt
- f. Reimbursement for Mileage – State Rate of 58 cents per mile a/o July 1, 2019
- g. 1,116 Hour Calendar – Make-up dates would be May 25, 26, 27, if necessary.
- h. *District Compliance Coordinator for Equal Employment Opportunity & Non-Discrimination – Andrea Koster*

Mike Rutz made the motion to approve the meeting schedule that was presented. Lara Strauss seconded the motion; motion carried 5-0.

Resolution to Establish Meeting Schedule – A

- a. Set dates, times and locations of Regular meetings
 - August 12, 2019 – 7:00 pm
 - September 9, 2019 – 7:00 pm
 - October 14, 2019 – 7:00 pm
 - November 18, 2019 – 7:00 (this is the 3rd Monday as November 11th is Veteran’s Day)
 - December 9, 2019 – 7:00 pm
 - January 13, 2020 – 7:00 pm
 - February 10, 2020 – 7:00 pm (Parent/Teacher Conferences night)
 - March 16, 2020 – 7:00 pm (this is the 3rd Monday as March 9th is Spring Break)
 - April 20, 2020 – 7:00 pm (this is the 3rd Monday as April 13th there is NO SCHOOL)
 - May 11, 2020 – 7:00 pm
 - June 8, 2020 – 7:00 pm

Lara Strauss made a motion to keep Brian Rock on the Smoky Hill Education Service Center Board. Mike Rutz seconded the motion; motion carried 5-0.

Mike Rutz made a motion to keep Bob Haynes as the KASB Governmental Relations Network Representative. Mitch Langvardt seconded the motion; motion carried 5-0.

Mitch Langvardt made a motion to keep the 2020-21 Negotiations Team Members the same as this year’s team. They are Kelly Kuntz, Bob Haynes and Mike Rutz. Lara Strauss seconded the motion; motion carried 5-0.

Bob Haynes made the motion to approve the Memorandum of Understanding Agreement we received from the Central Kansas Cooperative in Education for the 2019-20 school year, which is our Wee Lads/Lasses Preschool Agreement. Jerry pointed out that the Preschool would be moving to Chapman Elementary this year and will be located next to Afton Diehl’s Wee Irish Preschool. Mike Rutz seconded the motion; motion carried 5-0.

Lara Strauss made a motion to approve the June 2019 KASB Policy updates that were presented. Mike Rutz seconded the motion; motion carried 5-0.

Bob Haynes made a motion for the Board to go into Executive Session for 15 minutes in order to discuss Personnel items pursuant to non-elected personnel exception under KOMA and the Open Meeting will

resume in the Board Room at 8:05 pm. Superintendent Hodson was invited into the Session. Mitch Langvardt seconded the motion; motion carried 5-0.

(The Board returned to Open Session at 8:05 pm)

Mike Rutz made a motion for the Board to go into Executive Session for 5 minutes in order to discuss Personnel items pursuant to non-elected personnel exception under KOMA and the Open Meeting will resume in the Board Room at 8:10 pm. Superintendent Hodson was invited into the Session. Lara Strauss seconded the motion; motion carried 5-0.

The Board returned to Open Session at 8:10 pm.

Lara Strauss made a motion to approve the Resignations as presented to the Board. Mike Rutz seconded the motion; motion carried 5-0. They were:

1. Cara Crane – Part Time Certified Teacher’s Aide at Enterprise Elementary
2. Valerie Boss – Wee Irish Preschool Aide (full-time)
3. Kara Spittles – Principal for BR & ENT Elementaries, Title Coordinator, and Compliance Officer and Section 504 Coordinator

Mike Rutz made a motion to approve the New Hires that were presented to the Board. Lara Strauss seconded the motion; motion carried 5-0. They were:

1. John Gladden – Full-Time Custodian at CMS
2. Becky Lefert – Part-Time Certified Teacher’s Aide, Enterprise Elementary
3. Bobbi Thurlow – Part-Time Lunch Room Scanner, Chapman Middle School

Bob Haynes made a motion to approve the In-District (personnel) Transfers. Mike Rutz seconded the motion; motion carried 5-0. They were:

1. Jamie Compton from CES Library Asst. to Head CES Secretary
2. Lindsey Olson from CES Teacher’s Aide to Library Asst. at CES
3. Drew Houston from Part-Time Lunch Room Aide at CES to CES Full-Time Custodian
4. Marci Smith from CMS Custodian to Head CMS Custodian

Bob Haynes made the motion to go into Executive Session for 10 minutes in order to discuss Negotiations pursuant to the exception for employer-employee negotiations under KOMA and the open meeting will resume in the board room at 8:25 pm. Mike Rutz seconded the motion; motion carried 5-0. Superintendent Hodson was invited into the session.

(The Board returned to Open Session at 8:25 pm)

Bob Haynes made the motion to go into Executive Session for 5 minutes in order to discuss Negotiations pursuant to the exception for employer-employee negotiations under KOMA and the open meeting will resume in the board room at 8:30 pm. Mike Rutz seconded the motion; motion carried 5-0. Superintendent Hodson was invited into the session.

(The Board returned to Open Session at 8:30 pm)

Mike Rutz made the motion to go into Executive Session for 5 minutes in order to discuss Negotiations pursuant to the exception for employer-employee negotiations under KOMA and the open meeting will resume in the board room at 8:35 pm. Bob Haynes seconded the motion; motion carried 5-0. Superintendent Hodson was invited into the session.

(The Board returned to Open Session at 8:35 pm)

Mike Rutz made the motion to adjourn, Bob Haynes seconded the motion; motion carried 5-0.

Meeting adjourned 8:40 pm.

Michele Sutter; Board Clerk

Kelly Kuntz; Board Vice-President