

Minutes (DRAFT – Pending BOE approval)

REGULAR Board of Education Meeting Unified School District No. 473, Chapman, KS 67431

February 11, 2019



Dr. Todd Frieze, Board President, convened the Regular meeting of the Board of Education of USD 473, Chapman, on Monday, February 11, 2019 at 7:00 pm at the Education Center, located at 822 N. Marshall, Chapman, KS 67431. He welcomed the guests and they introduced themselves.

Other Board Members Present: Kelly Kuntz - Vice President, Mitch Langvardt, Brian Rock, Mike Rutz and Dr. Robert Haynes

Others Present: Jerry Hodson – Superintendent, Michele Sutter – Board Clerk

Joan Atkinson, Bob Diehl, Kate Thornton, Johanna Anderes, Hannah Karmann, Shailynn Gfeller, Jim Weller, Shasta Acheson, Trenton Horn, Kara Spittles, Cheri Simpson, Clint Merritt, Joshua Smith, Afton Diehl, Michael Diehl, Angeline McGuffin, Jodi DeArmond and Kevin Suther

(Lara Strauss in at 7:02 pm)

Kelly Kuntz made a motion to adopt the agenda. Mike Rutz seconded the motion; motion carried 7-0.

*** Student Happenings – CHS ***

Mrs. Anderes and Mr. Weller brought (2) of their FFA students to speak about all their accomplishments at the National Convention. Hannah Karmann and Shailynn Gfeller shared the podium and each told several things about their trip and also a few things that are happening now. One of the highlights is the Chapman Chapter captured the Triple Crown Award for the 7th consecutive year. That has never been done before by any chapter. They invited the public to attend the community breakfast on February 21st from 6:00 – 8:00 am. Dr. Frieze reminded the Board that was their scheduled Board visitation so hopefully many are able to attend.

Brian Rock made a motion to approve the minutes from the regular January 14th, 2019 BOE meeting. Bob Haynes seconded the motion; motion carried 7-0.

Bob Haynes made a motion to approve all the financial reports that were presented to the Board. Mike Rutz seconded the motion; motion carried 7-0.

Kelly Kuntz made the motion to approve payment of the bills as presented:

**Regular Bills - \$135,318.18
Early Bills - \$185,629.93
Total - \$320,948.11**

Brian Rock seconded the motion; motion carried 7-0.

There were no “agenda items” or “non-agenda items” for public communications.

There was no Old Business.

For New Business:

KASB recognized the following in USD 473:

- 1. Kelly Kuntz – Level I in the KASB Leadership Academy Training Program 2017-18**
- 2. Lara Strauss – Level I in the KASB Leadership Academy Training Program 2017-18**
- 3. Jerry Hodson – Level II in the KASB Leadership Academy Training Program 2017-18**

Angeline McGuffin presented an itinerary to the Board for the High School’s Choir trip to Chicago this summer. They have many activities planned which include being able to see two Broadway shows, including Mama Mia. They have a full schedule with many things going on but she did reassure the Board they are staying in a hotel in a touristy part of Chicago and she feels confident about the safety of everyone. Kate Thornton mentioned that Mrs. McGuffin has done an excellent job in fund raising, but asked the Board for a contribution of \$1,000.00. Superintendent Hodson reviewed previous donations by the Board to various organizations. Brian Rock made the motion to give the CHS Choir \$1,000 to help with expenses on the Chicago trip. Lara Strauss seconded the motion; motion carried 7-0.

Mrs. DeArmond and Mrs. Acheson presented information to the Board regarding classes they teach to be added to the Fine Arts Curriculum of USD 473. Both Interactive Media and Photo Imaging are considered a type of Media and Visual Arts course. Mrs. DeArmond’s class is a full year and Mrs. Acheson’s is a half a year. If a student took both Photo 1 and Photo 2, they would receive a full credit for their completion. Superintendent Hodson thanked them for all the information they supplied the Board during their presentation and stated when you add classes like this, it’s not easily done and he commends the HS staff for all their efforts and hard work in making this happen. Mike Rutz made the motion to add the requested classes to the Fine Arts Curriculum at the High School. Bob Haynes seconded the motion; motion carried 7-0.

Superintendent Hodson gave the elementary class sizes in the District to the Board, which is required by the Negotiated Agreement. (Scheduling Report)

Mitch Langvardt made a motion to have Kelly Kuntz take the lead during Negotiations and **Mike Rutz and Bob Haynes also be on the Negotiations team for the upcoming school year, 2019-2020. Brian Rock seconded the motion; motion carried 7-0.**

Jerry gave the Board information on what the Driver’s Ed fees have been yearly since the summer of 2014. It is his recommendation that we do not increase this year’s fee and leave it at \$200.00. Kelly Kuntz made the motion to keep Driver’s Ed fees at \$200.00. Lara Strauss seconded the motion; motion carried 7-0.

The Board discussed their annual self-evaluation tool. Jerry asked them for this year, that instead of rating their performance with a 1-5, simply choose “adequate” or “needs improvement”. The Board members are to have them returned to Michele NLT March 1st. The results will be compiled and shared at the March 18th BOE meeting. Mike Rutz said he’d like a copy of the goals the Board compiled this summer with Brian Jordan at the Golf Course clubhouse before he fills his out. Jerry said he would get that sent out to them. He said we will do a composite number and add the comments when we prepare the results for the Board.

There was a request made to USD 473 to use the District Gym parking lot on Saturday, April 6, 2019 for a motorcycle safety training. There will be approximately 50 participants and 50 bystanders. Jerry recommends the Board allow this training. Kate Thornton shared a concern that the date is actually prom and there will be after prom activities going on in the parking lot. Jerry said he will check on this and make sure they are wrapped up before kids will need to be in the parking lot. Bob Haynes made the motion to allow the use of our parking lot for the motorcycle safety training on April 6, 2019. Mike Rutz seconded the motion; motion carried 7-0.

EXECUTIVE SESSIONS - Personnel:

Brian Rock made a motion to go into executive session for 30 minutes in order to discuss personnel items pursuant to non-elected personnel exception under KOMA and the open meeting will resume in the board room at 8:10 pm. Jerry Hodson was invited in, along with Clint Merritt and Trent Horn was on stand-by. Kelly Kuntz seconded the motion; motion carried 7-0.

(Clint exited the session at 8:06 pm)
(The Board returned to open session at 8:10 pm)

Bob Haynes made a motion to go into executive session for 20 minutes in order to discuss personnel items pursuant to non-elected personnel exception under KOMA and the open meeting will resume in the board room at 8:30 pm. Jerry Hodson was invited in, along with Trent Horn. Kelly Kuntz seconded the motion; motion carried 7-0.

(The Board returned to open session at 8:30 pm)

Mike Rutz made a motion to go into executive session for 10 minutes in order to discuss personnel items pursuant to non-elected personnel exception under KOMA and the open meeting will resume in the board room at 8:40 pm. Jerry Hodson was invited in, along with Trent Horn. Brian Rock seconded the motion; motion carried 7-0.

(The Board returned to open session at 8:40 pm)

Bob Haynes made a motion to go into executive session for 5 minutes in order to discuss personnel items pursuant to non-elected personnel exception under KOMA and the open meeting will resume in the board room at 8:45 pm. Jerry Hodson was invited in, along with Trent Horn. Mike Rutz seconded the motion; motion carried 7-0.

(Trent Horn exited the session at 8:45 pm)
(The Board returned to open session at 8:45 pm)
(The Board took a 5 minute break from 8:45 to 8:50 pm)
(The Board returned to open session at 8:50 pm)

Bob Haynes made a motion to go into executive session for 20 minutes in order to discuss personnel items pursuant to non-elected personnel exception under KOMA and the open meeting will resume in the board room at 9:10 pm. Jerry Hodson was invited in. Kelly Kuntz seconded the motion; motion carried 7-0.

(The Board returned to open session at 9:10 pm)

Brian Rock made a motion to go into executive session for 20 minutes in order to discuss personnel items pursuant to non-elected personnel exception under KOMA and the open meeting will resume in the board room at 9:30 pm. Jerry Hodson was invited in. Kelly Kuntz seconded the motion; motion carried 7-0.

(The Board returned to open session at 9:30 pm)

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(The Board returned to open session at 9:40 pm)

Mike Rutz made a motion to go into executive session for 10 minutes in order to discuss personnel items pursuant to non-elected personnel exception under KOMA and the open meeting will resume in the board room at 9:50 pm. Jerry Hodson was invited in. Brian Rock seconded the motion; motion carried 7-0.

(The Board returned to open session at 9:50 pm)

Kelly Kuntz made the motion to accept the following resignations and retirements:

- 1. Michael Hamilton – Enterprise Elementary Custodian**
- 2. Margaret Gibson – CMS/CHS Library Aide**
- 3. Trent Horn – CMS Principal**
- 4. Ridge Foster – CHS Social Studies Teacher and CHS Asst. Football Coach**

Lara Strauss seconded the motion; motion carried 7-0.

Brian Rock made the motion to approve the following new hires and new assignments:

- 1. Alexandria Schroeder – CMS Head Cook (transfer from CMS Asst. Cook)**
- 2. Ronda Zook – CHS Head Cook (transfer from CMS Head Cook)**
- 3. Jeanette Spring – CES Interim Secretary (transfer from District Nurse Secretary and CES Teacher's Aide)**
- 4. Leeanna Eirich – CES Dishwasher**
- 5. Kristi Olson – CHS Dishwasher**
- 6. Zach Lucas – CHS Asst. Track Coach (transfer from CMS Asst. Track Coach)**
- 7. Kyle Cook – CHS Asst. Baseball Coach**
- 8. Jennifer Frey – CHS Math**

Bob Haynes seconded the motion; motion carried 7-0.

EXECUTIVE SESSIONS - Negotiations:

Bob Haynes made the motion to go into executive session for 5 minutes in order to discuss negotiations pursuant to the exception for employer/employee negotiations under KOMA and the open meeting will resume in the board room at 10:02 pm. Jerry Hodson was invited in. Kelly Kuntz seconded the motion; motion carried 7-0.

**(Todd Frieze exited the session at 9:57 pm)
(Todd Frieze returned to the session at 9:58 pm)
(The Board returned to open session at 10:02 pm)**

Kelly Kuntz made the motion to adjourn. Lara Strauss seconded the motion; motion carried 7-0.

Meeting adjourned – 10:02 pm

Michele Sutter – Board Clerk

Dr. Todd Frieze – Board President