

Minutes

REGULAR Board of Education Meeting Unified School District No. 473, Chapman, KS 67431

July 16, 2018



Mitch Langvardt, Board President, convened the Special meeting of the Board of Education of USD 473, Chapman, on Monday, July 16, 2018 at 7:01 pm at the Education Center, located at 822 N. Marshall, Chapman, KS 67431

Other Board Members Present: Lara Strauss – Vice President, Kelly Kuntz, Dr. Todd Frieze, Mike Rutz, Brian Rock (via conference call) and Dr. Robert Haynes

Others Present: Jerry Hodson – Superintendent, Michele Sutter – Board Clerk, Lois Baier - Treasurer
Josh Smith, Joan Atkinson, Bob Diehl, Dale Shelar, Kyanna Kuntz, Cheri Simpson and Dave Baier

Kelly Kuntz made the motion to amend the agenda by adding 21a for the BOE to have a Special Meeting on Thursday, August 2nd at 8:00 pm for the budget review and to add 21b as “Disposal of Surplus Equipment”. Mike Rutz seconded the motion. Motion carried 7-0.

Kelly Kuntz made the motion to elect Todd Frieze as the Board President, Bob Haynes seconded the motion, motion carried 6-0 with Todd Frieze abstaining.

Bob Haynes made the motion to elect Kelly Kuntz as the Board’s Vice President, Mike Rutz seconded the motion, motion carried 6-0 with Kelly Kuntz abstaining.

Mike Rutz made the motion to approve the minutes from June 27, 2018. Lara Strauss seconded the motion; motion carried 7-0.

Bob Haynes made the motion to approve the financial reports as presented to the Board. Kelly Kuntz seconded the motion; motion carried 7-0.

Lara Strauss made the motion to pay the bills as presented to the Board. Mitch Langvardt seconded the motion; motion carried 7-0. They were presented as:

Regular Bills - \$324,949.76
Early Bills - \$1,469.83
TOTAL - \$326,419.59

There were no public communications.

Under OLD Business, Lois Baier went over the End-of-Year Transfers for the Board. Kelly Kuntz made the motion to approve the transfer amounts as presented to the Board, Mike Rutz seconded the motion. Motion carried 7-0.

Mitch Langvardt made a motion to approve the Out-of-District Requests that were presented to the Board for approval. Kelly Kuntz seconded the motion, motion carried 7-0. The approve list is as follows:

- a. Silas Gruen – Wee Lads/Lasses (3 year olds) (NEW)
- b. Braden Litzinger – CMS 7th grade
- c. Adrian Williams – BR 3rd grade
- d. Savanna Cavanaugh – CHS 12th grade
- e. Torin Cavanaugh – CHS 9th grade
- f. Sophia Cavanaugh – CMS 8th grade
- g. Ray Whitehair – CMS 7th grade (NEW)
- h. Joshua Fredricks – CMS 8th grade (NEW)
- i. Jenna Weeks – CHS 11th grade
- j. Kayley Jones – CHS 9th grade (NEW)
- k. Benson Smiley – RC 4th grade (NEW)
- l. Austin Smiley – RC 2nd grade (NEW)
- m. Faith Enger – BR 4th grade
- n. Jacob Enger – BR 2nd grade
- o. Kobey Stroud – CHS 12th grade
- p. Kel Stroud – CHS 11th grade
- q. Aaron Modrow – CHS 12th grade
- r. Taylor Vonholtz-Ater – CHS 10th grade
- s. Colton Weeks – CMS 8th grade
- t. Hannah Harris – CHS 11th grade
- u. David Basil III – CMS 8th grade
- v. William Arp – BR 2nd grade

Lara Strauss made the motion to approve the In-District Transfers that were presented to the Board. Bob Haynes seconded the motion; motion carried 7-0. The approve list is as follows:

- a. Gretchen Jones – from BR to ENT Elementary (Grade 3)
- b. Addison Acheson – FROM RC to CES (Grade 3)
- c. Kinsey Acheson – FROM RC to CES (Kindergarten)

Mitch Langvardt made the motion to approve the (2) donations given to USD 473. Lara Strauss seconded the motion; motion carried 7-0. Those were:

- 1. Carol Kirkbride Memorial Donation of \$677.00 to the Bus Barn
- 2. Foot Locker, Inc. - \$75.00 to CES Special Education

Mike Rutz made the motion to approve the propane contract for Rural Center to K & R Propane at \$1.20 gallon for this 2018-19 school year. Mitch Langvardt seconded the motion; motion carried 7-0.

Kelly Kuntz made the motion to approve the food service contract for the 2018-19 school year, going to Opaa! Lara Strauss seconded the motion; motion carried 7-0.

Kelly Kuntz made the motion to approve the consent agenda. Mike Rutz seconded the motion; motion carried 7-0.

Consent Agenda – A

- a. July 1 Appointments:
 1. Board Clerk – Michele Sutter; Deputy Clerk – Andrea Koster
 2. District Treasurer – Lois Baier; Deputy Treasurer – Michele Sutter
 3. Attorney – Vic Davis, Junction City
- b. Designation of Bank Depositories:
 1. Astra Bank – Chapman, KS
 2. Dickinson County Bank – Enterprise, KS
 3. Exchange Bank – Junction City, KS
- c. Designation of Official Newspaper for Legal Publications:
 1. Dickinson County News-Times
- d. July Resolutions:
 1. Waive Annual Requirement of General Accepted Accounting Principles (GAAP and Fixed Asset Accounting for the Fiscal Year Ending June 30, 2019)
 2. Approve Petty Cash Resolution
 3. Approve Activity Fund Resolutions
 4. Approve Resolution for Rescinding Policy Statements found in Board minutes
 5. Home Rule Resolution
- e. Appointment of Authorized Representatives:
 1. Freedom of Information Officer – Jerry Hodson
 2. Food Service Fund – Debi Sweet/Jerry Hodson
 3. Food Service Authorized Representative – Jerry Hodson
 4. Hearing Officer for Free and Reduced Meals – Jerry Hodson
 5. Title Coordinator and Compliance Officer – Kara Spittles/Jerry Hodson
 6. Impact Aid Officer – Andrea Koster/Jerry Hodson
 7. Attendance Officers – Building Principals
 8. KPERS Agent – Debi Sweet
 9. Title IX Coordinator – Jerry Hodson
 10. Health Insurance Group Leader – Andrea Koster
 11. ADA Compliance – Jerry Hodson
 12. Homeless Liaison/Migrant Coordinator – Jamey Dalke
 13. Wellness Coordinator – Kara Spittles
 14. Section 504 Coordinator – Kevin Suther, Trent Horn, Rita Hinck, Kara Spittles, Cheri Simpson and Tara Tiernan
 15. Gate Receipts – Clint Merritt
- f. Reimbursement for Mileage – State Rate of 54.5 cents per mile a/o July 1, 2018
- g. 1,116 Hour Calendar

Mike Rutz made the motion to approve the “Resolution to Establish Meeting Schedule” as the 2nd Monday of the month, except for July which is the 3rd Monday, unless needing to be revised due to a scheduling conflict. Bob Haynes seconded the motion; motion carried 7-0.

Mitch Langvardt made the motion to have Brian Rock remain on the Smoky Hill Education Service Board. Lara Strauss seconded the motion; motion carried 6-0 with Brian abstaining.

Mike Rutz made the motion to have Bob Haynes remain the KASB Governmental Relations Network Representative. Kelly Kuntz seconded the motion; motion carried 6-0 with Bob abstaining.

Mitch Langvardt made the motion for Todd, Kelly & Mike to be the 2019-2020 Negotiations Team Members. Lara Strauss seconded the motion; motion carried 5-0 with Todd & Mike abstaining.

Kelly Kuntz made the motion to approve the 2019-2020 "Memorandum of Understanding Agreement" from Central Kansas Cooperative in Education regarding the Wee Lads/Lasses program. Mike Rutz seconded the motion; motion carried 7-0.

Mike Rutz made the motion to discontinue the supplemental insurance coverage the district currently provides families for their students. Kelly Kuntz seconded the motion; motion carried 6-1 with Mitch Langvardt voting no.

Jerry gave a slideshow presentation regarding the district's budget information, along with surrounding districts' mill levies. This was an informational gathering of information that the Board will need in order to make informed decisions regarding our budget.

Mitch Langvardt made the motion that a Special Board Meeting will be held on Thursday, August 2nd at 8:00 pm to review the budget for publication. Bob Haynes seconded the motion; motion carried 7-0.

Mike Rutz made the motion to dispose of the surplus equipment that is currently being stored at the district warehouse. Bob Haynes seconded the motion; motion carried 7-0.

Mitch Langvardt made the motion to go into Executive Session for (20) minutes in order to discuss personnel items pursuant to non-elected personnel exception under KOMA and the open meeting will resume in the board room at 9:05 pm. Lara Strauss seconded the motion; motion carried 7-0. Jerry Hodson was invited in.

(The Board returned to open session at 9:05 pm.)

Mitch Langvardt made the motion to go into Executive Session for (5) minutes in order to discuss personnel items pursuant to non-elected personnel exception under KOMA and the open meeting will resume in the board room at 9:10 pm. Lara Strauss seconded the motion; motion carried 7-0. Jerry Hodson was invited in.

(The Board returned to open session at 9:10 pm.)

Kelly Kuntz made the motion to approve the list of resignations that were presented to the Board. Lara Strauss seconded the motion; motion carried 7-0. They are as follows:

1. Mary Hibbs – CHS Math Instructor
2. Beth Gentry – Blue Ridge 5th Grade Teacher
3. Russell Graves – CHS Asst. Track Coach
4. Jeff Sheets – CHS Head Wrestling Coach

Mike Rutz made the motion to approve the list of new hires and new assignments as was presented to the Board with the addition of Clint Merritt being hired as an Assistant High School Football Coach. Kelly Kuntz seconded the motion; motion carried 7-0. They are as follows:

1. Chuck Zernickow – Bus Driver
2. Tracy Hewson – Bus Driver
3. Brenda Lemon – Scholar's Bowl Coach
4. TeCoa Seibert – Bookmobile
5. Chelsie Blevins – CHS Kitchen Manager
6. Victoria VarVas – CHS Cook (full-time)
7. Andrea Zook – CES Dishwasher and Cashier
8. Angela Hall – CES Kitchen Manager (transferring from CHS)
9. Rose Lindsey – CES Asst. Cook (transferring from CHS)
10. Clint Merritt – CHS Asst. Football Coach

Bob Haynes made the motion for the Board to go into Executive Session for (30) minutes in order to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA and the open meeting will resume in the board room at 9:45 pm. Kelly Kuntz seconded the motion; motion carried 7-0. Jerry Hodson was invited in.

(The Board returned to open session at 9:45 pm)

Kelly Kuntz made the motion for the Board to go into Executive Session for (30) minutes in order to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA and the open meeting will resume in the board room at 10:15 pm. Mitch Langvardt seconded the motion; motion carried 7-0. Jerry Hodson was invited in.

(The Board returned to open session at 10:15 pm)

Mitch Langvardt made the motion for the Board to go into Executive Session for (15) minutes in order to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA and the open meeting will resume in the board room at 10:30 pm. Kelly Kuntz seconded the motion; motion carried 7-0. Jerry Hodson was invited in.

(The Board returned to open session at 10:30 pm)

Kelly Kuntz made the motion for the Board to go into Executive Session for (10) minutes in order to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA and the open meeting will resume in the board room at 10:40 pm. Lara Strauss seconded the motion; motion carried 7-0. Jerry Hodson was invited in.

(The Board returned to open session at 10:40 pm)

Mitch Langvardt made the motion to adjourn the meeting. Kelly Kuntz seconded the motion; motion carried 7-0.

Meeting Adjourned – 10:45 pm


Michele Sutter – Board Clerk


Dr. Todd Frieze – Board President