

Minutes

REGULAR Board of Education Meeting Unified School District No. 473, Chapman, KS 67431

October 8, 2018



Dr. Todd Frieze, Board President, convened the Regular meeting of the Board of Education of USD 473, Chapman, on Monday, October 8, 2018 at 7:00 pm at the Education Center, located at 822 N. Marshall, Chapman, KS 67431

Other Board Members Present: Kelly Kuntz - Vice President, Mitch Langvardt, Brian Rock, Mike Rutz and Dr. Robert Haynes

Others Present: Jerry Hodson – Superintendent, Michele Sutter – Board Clerk

Pam Haynes, Cheri Simpson, Megan Griffiths, Renee Jury, Breckyn Greene, Nicole Shrack, Emily Haynes, Elizabeth Haynes, Sam Shrack, Tim Jury, Trenton Horn, Jessica Cochran, Bryar Cochran, Kristen Crouse, Joetta Nagely, Amanda Brown, Christy Bogart, Kate Thornton, Kyanna Kuntz, Ellie Kuntz, Clare Kuntz, Joshua Smith, Clint Merritt, Wes Duey, Kevin Suther, Rita Hinck and Andrea Koster

Jerry Hodson welcomed everyone to the meeting. He said that the Rural Center students would all do activities first so they could get back on the road due to it being a school night.

Mrs. Renee Jury's Wee Clovers Preschool opened the meeting by having everyone stand and they recited the Pledge of Allegiance.



Next up, Wee Clovers performed “The Wheels on the Bus”. It was a crowd favorite. Especially with some members of the BOE Team!!!



(Lara Strauss entered the meeting at 7:05 pm)



Bryar Cochran then read the essay to the Board about their recent trip to the Rolling Hills Zoo and told about some of the educational activities they did. Every year the Rural Center PTO sends the kids to Salina for this experience and it's always a fun and educational time.

Mike Rutz made the motion to adopt the agenda. Kelly Kuntz seconded the motion; motion carried 7-0.

Lara Strauss made the motion to approve the Regular September 10, 2018 meeting minutes. Brian Rock seconded the motion; motion carried 7-0.

Kelly Kuntz made the motion to approve the financial reports as presented to the Board. Bob Haynes seconded the motion; motion carried 7-0.

Bob Haynes made the motion to pay the bills as presented to the Board. Kelly Kuntz seconded the motion; motion carried 7-0. They were presented as:

Regular Bills - \$171,514.97
Early Bills - \$76,435.43
TOTAL - \$247,950.40

There were no "agenda items" or "non-agenda items" for public communications.

There was no old business.

For new business:

Brian Rock made the motion to approve the Out-of-District Request that was presented to the Board. Lara Strauss seconded the motion, motion carried 7-0. The approved student was:

- a. Dakota Laurent – CMS 7th Grade

There were no requested In-District-Transfers this month.

Jerry gave the Board various information regarding the District Strategic Plan Update. He told about the upcoming meeting with Dr. Brian Jordan on Monday, October 22nd. He went over the Capital Outlay list. He talked about some issues with the Middle School cameras they currently have and what Kyle's part in that improvement is. He discussed district on-line bill payment, curriculum, MAP and personnel evaluations.

Jerry and the Board discussed the BOE Self Evaluation form. Jerry has compiled the results and he e-mailed them to the BOE. The reason several questions show only (6) answers is because Mike Rutz was brand new to the Board and didn't feel he could fairly answer some of the questions. At the October 22nd meeting with Brian Jordan, they will establish new Board Goals together for future use.

Jerry discussed the Scheduling Report with the Board. He loaded our enrollment numbers in Dropbox for the Board to see. He talked about the Building Principal Report/SO66 and said once those reports are done, enrollment numbers can be more accurate with the funding information. Jerry told that on February 22nd, there is a 2nd military count for us. Right now our enrollment is 1058/1060. It is lower than it has been in the past. We are working on a 3 year average. This was the last year with the (big) class we were using. We budgeted 1085, K-12. If we stay down in numbers, it could affect us next year. Mitch asked if a report could be used in reporting the monthly enrollment numbers to the Board, so he could see past numbers, vs. what we use now which is a report per building, broken down per grade. After discussion, Todd said a report could be created and given to the Board (3) times a school year showing old data compared with new data (enrollment numbers). That would help the Board see what the trend is.

Jerry and the Board discussed the upcoming KASB Annual Convention. He also told that our Board has a vote and we need to elect a delegate to send. Mike Rutz made the motion to nominate Kelly Kuntz as our KASB Delegate. Bob Haynes seconded the motion; motion carried 7-0.

Lara Strauss went to the Regional KASB meeting in Manhattan this year. She had Jerry load a pdf file into Dropbox with an overview of the meeting.

Brian Rock made the motion to approve the 2018-19 Negotiated Agreement. Lara Strauss seconded the motion; motion carried 7-0.

As part of the Negotiation process, the teacher team asked if the calendar could be shortened by (2) days to take the "Teacher Days" back to 180, which was the same number as the 2017-18 calendar. That required moving the last day of school from May 21st (1:00 pm dismissal) to May 17th (1:00 pm dismissal). Lara Strauss made the motion to approve the Revised 2018-19 school calendar. Mitch seconded the motion; motion carried 7-0.

Jerry reminded the Board of the KASB Goal Setting meeting with Brian Jordan at the Chapman Golf Course Club House on Monday, October 22nd beginning with supper at 5:30 pm and the meeting will begin at 6:00 pm.

Jerry went over the "SMART Goal Development Activity" for the Superintendent's Goals/Evaluation. He talked about what is a SMART goal? Is it measurable? Achievable? Results Focused? Time Bound? It's important to be specific, realistic and provide direction. All (7) Board Members need to be on the same page with their goals. And they need to make them measurable. The BOE discussed the process that will be followed to complete the Superintendent Evaluation. Kelly Kuntz made the motion that each BOE member will submit a completed evaluation form to Michele Sutter no later than November 5th. The BOE will have an Executive Session @ the November 19th BOE meeting to compile the final Superintendent Evaluation Form. The BOE will write SMART goals for the Superintendent after the completion of the BOE goal setting on October 22nd and the completion of the Superintendent evaluation. Mike Rutz seconded the motion; motion carried 7-0.

Bob Haynes made the motion to review the KASB BOE Policy that we recently received back from KASB and adopt it at the November BOE meeting. This gives the Board a chance to look over everything and ask Jerry any questions they might have. Brian Rock seconded the motion; motion carried 7-0.

Kelly Kuntz made the motion the Board go into Executive Session for (10) minutes in order to discuss personnel items pursuant to non-elected personnel exception under KOMA and the Open Meeting will resume in the Board Room at 8:55 pm. Brian Rock seconded the motion; motion carried 7-0. Jerry and Andrea were invited into the session.

(The Board returned to Open Session at 8:55 pm)

Brian Rock made the motion the Board go into Executive Session for (10) minutes in order to discuss personnel items pursuant to non-elected personnel exception under KOMA and the Open Meeting will resume in the Board Room at 9:06 pm. Mike Rutz seconded the motion; motion carried 7-0. Jerry and Andrea were invited into the session.

*(Andrea exited the session at 9:00 pm)
(Andrea returned to the session at 9:02 pm)
(The Board returned to Open Session at 9:06 pm)*

Mike Rutz made the motion the Board go into Executive Session for (10) minutes in order to discuss personnel items pursuant to non-elected personnel exception under KOMA and the Open Meeting will resume in the Board Room at 9:17 pm. Mitch Langvardt seconded the motion; motion carried 7-0. Jerry and Andrea were invited into the session.

(The Board returned to Open Session at 9:17 pm)

Kelly Kuntz made the motion to approve the 2018-19 contracts for Classified staff, Department Heads and the Administrators. Bob Haynes seconded the motion; motion carried 7-0.

There were no resignations or new hires since the last BOE meeting.

Brian Rock made the motion to adjourn the meeting. Mitch Langvardt seconded the motion; motion carried 7-0.

Meeting adjourned at 9:18 pm.



Michele Sutter – Board Clerk



Dr. Todd Frieze – Board President